

THESE MINUTES MAY BE APPROVED AND /OR AMENDED AT THE FOLLOWING MEETING.

**Town of Richmond**  
**Planning Board Public Hearing**  
**July 6, 2023, 7:00 PM      Richmond Veterans Hall**  
**Final Revision**

Members Present:

Doug Smith (Chairman)  
Jed Butterfield (Vice Chairman)  
Lisa Traeger  
Lloyd Condon (Alternate)  
Kim DeMasco

Members Absent

Kathryn McWhirk (Secretary)  
Stacie Maillet  
Karen O'Brien (Alternate)  
Doug Bersaw (Selectman's Rep)  
William Daniels (Alt. Selectman's Rep)

Public: Paul Shaver, Charlene Shaver, Antoinette Cincotta.

Meeting called to order at 7:00 PM.

Condon seated for Maillet

**1. Public:**

No one from the public.

**2. Mail:**

No mail.

**3. Map 407 Lot 86: Three Lot Subdivision:**

Public Hearing opened at 7:02 PM.

This is a proposed three lot subdivision for Map 407 Lot 86 owned by Charlene and Paul Shaver located at 44 Monument Road, Richmond, NH.

site walk was conducted on 6.30.2023, all pins are in place including the pin located on Rt. 119 as requested by owner of Map 407 Lot 83. Members of the board who attended the site walk had no questions and were satisfied. Shavers handed a color-coded map to the board to show in blue where all the pins are located and the Richmond Zoning Board of Adjustment Notice of Decision.

Waiver from Richmond Subdivision Regulations 501.11 Construction Plans if any new roads are proposed. No new roads are proposed.

Motion made by Traeger to accept the waiver for 501.11. Seconded by DeMasco. All in favor. None opposed. Motion carries.

With no further discussion from the public or the board.

Motion made by Traeger to approve the 3-lot subdivision for Map 407 Lot 86 with the condition of NH DES Dredge and Fill approval and to follow the Richmond Conservation Commission recommendations dated May 04, 2023.

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Seconded by Vice Butterfield. All in favor. None opposed. Motion carries.

Public Hearing closed at 7:17 PM

Vice Butterfield congratulated the Shavers with the approval of their subdivision and following through with the process. He wished them well in the future and good luck with their retirement home.

Motion made by Vice Butterfield to adjourn the meeting at 8:00 or earlier if minutes were complete. Seconded by DeMasco. All in favor. None oppose. Motion carries.

#### **4. Old Business:**

##### **1. Minutes June 6, 2023: Final Revision:**

Motion made by Traeger to accept the June 6, 2023, minutes as revised. Seconded by Condon. All in favor. None opposed. Motion carries.

##### **2. Minutes June 20, 2023: Draft**

Motion made by Condon to accept the minutes of June 20, 2023, as amended. Seconded by Traeger. Three in favor. One abstention. Motion carries.

##### **3. Minutes June 30, 2023: Draft**

Motion made by Traeger to accept the minutes of June 30, 2023, as amended. Seconded by Condon. Four in favor. One abstention. Motion carries.

**4. Rules of Procedure:** Update Rules of Procedure. Tabled

**5. Master Plan:** Copies for review by the board. Tabled

**6. Definition of Structure:** Tabled.

#### **5. New Business**

Motion made by Condon to adjourn. Seconded by DeMasco. All in favor. None opposed. Motion carries. Meeting adjourned at 7:45 PM.

Respectfully Submitted,

Kandace Mattson