

**Town of Richmond**  
**Planning Board Public Meeting**  
**March 7, 2023      7:00 PM      Veterans Hall**

Members Present:

Stacie Maillet (Chairman)

Duda

Lloyd Condon (Vice Chairman)

Doug Smith (Secretary)

Jed Butterfield

Kathryn McWhirk

Doug Bersaw (Selectman's Rep)

Members Absent

Eric

Karen O'Brien (Alternate)

Meeting called to order at 7:02 PM.

**1. Public:**

No one from the public.

**2. Mail:**

Southwest Region Planning Commission February Newsletter.

**3. Subdivision Map 405- 24-1:**

No word from applicant on the NHDES application for Map 405- 24-1.

**4. Minutes February 21, 2023:**

Motion made by Chairman Maillet to approve the minutes as presented. Seconded by Smith.

With no discussion.

Five in favor. None opposed. One abstention. Motion carries

**5. Other:**

**1. Sand Pits:**

A concern in reference to two sand pits in town that may be hauling materials out and have possibly opened new areas.

Motion made by Butterfield to write letter to the Select Board asking them to investigate the two issues.

1. Possibly opening a new area on Map 405 Lot 121.

2. Possibly opening a new area on Map 405 Lot 86 and removing material.

Seconded by Vice Condon.

All in favor. None opposed. Motion carries.

2. Camp Takodah:

Brief discussion on Camp Takodah and what it would require for a change of use. At this time, it was decided that Camp Takodah can use Map 201 Lot 11 known as the Dickinson House and Map 201 Lot 20 known as the Alumni House for limited staff quarters. Both well and septic would meet requirements.

It was decided to have the Richmond Fire Chief check the houses for proper fire safety. A call and text have been sent to the Chief with no response. It was decided to write a request and send it to the Fire Department.

Motion made by Butterfield to write a letter to the Richmond Fire Chief requesting a fire safety review to assure safety of the inhabitants.

Seconded by Chairman Maillet. All in favor. None opposed. Motion carries.

With no further business in front of the board.

Motion made by Butterfield to adjourn. Seconded by Smith. All in favor. None opposed.

Meeting adjourned at 7:26 PM.

Respectfully Submitted,

Kandace Mattson