

Town of Richmond
Planning Board Public Meeting
March 21, 2023 7:00 PM Veterans Hall

Members Present:

Doug Smith (Secretary)
Jed Butterfield
Kathryn McWhirk
Lisa Traeger
Kim DeMasco
Karen O'Brien (Alternate)
Doug Bersaw (Selectman's Rep)

Members Absent

Stacie Maillet (Chairman)

Public: Antionette Cincotta.

Meeting called to order at 7:02 PM.
Smith seated to chair the meeting.
O'Brien seated for Chairman Maillet

1. Public:

Nothing from the public.

2. Mail:

No mail.

3. Subdivision Map 405- 24-1:

No word from applicant on the NHDES application for Map 405-24-1.

4. Minutes March 7, 2023:

Page 1, top of page under Members Absent, pull Duda to first line. Eric Duda is one name.

Page 2, under 2. Camp Takodah, Change Rihcmond to Richmond.

Motion made by McWhirk to accept the minutes as amended. Seconded by Bersaw. Three in favor. None opposed. Three abstentions. Motion carries.

5. Letter to the Selectmen and Fire Department:

Letter to Selectmen: Small change to the last line. Should read, The board would recommend that these issues be looked at.

With the change the board agreed to have the Chairman sign the letter and send to the Selectmen.

Letter to the Firs Chief: First line change the word request to recommend. Should read, would like to recommend a safety and fire check.

With the change the board agreed to have the Chairman sign the letter and send to the Fire Department.

6. Election of Officers:

The Board agreed to postpone the Election of Officers until their regular meeting April 4, 2023, at 7:00 located at the Veterans Hall.

7. Other:

1. Letter of appreciation: Butterfield told the board that in the past it was traditional to write a letter to past members thanking them for their time. Letters will be drafted and approved by the Planning Board Eric Duda and Lloyd Condon for their dedicated service to the board.

2. Master Plan: The Master Plan was last updated in 2010 when a new document based on the previous document was created. It has been 13 years and time to update and revise the 75-page document. The Planning Board started working on the Master Plan in 2018-19 but was set aside due to covid. Land Use Assistant will look for the updates. It was the plan of the board to do one section yearly to keep the living document updated.

Copies will be made and given to all members to decide how the board would like to start working on the document.

Motion made by Butterfield to adjourn. Seconded by Smith. With no discussion. All in favor. None opposed. Motion carries.

Meeting adjourned at 7:55 PM

Respectfully submitted,

Kandace Mattson