

**Town of Richmond**  
 Planning Board Public Meeting/Hearing  
 Vets Hall

January 13, 6:00 PM

**Final**

Member Present	Member Absent
Doug Smith (Chairman)	Brad Grinstead
Lisa Traeger (Secretary)	William Daniels (Alt Selectman Rep)
Doug Bersaw (Selectman Rep)	Lloyd Condon (Alternate)
Greg Butko	Andrew Seamans (Alternate)
	Joe Norman

Public: Catherine Willett, Melissa Axtman, Ludger (Butch) Morin,

Public Meeting called to order at 6:08 PM By Doug Smith.

- 1) Mail: No Mail
- 2) New business:
  - a) Doug Smith proposed we amend the Planning Board Procedures to allow public hearings for new Ordinances, Master Plan, Regulation hearing to open at 7:00PM to allow for further participation.
- 3) Hearing: New Amendments for March Elections Called to order at 6:08PM
  - a) Doug Smith opened the hearing and discussed the rules for participation. He also gave a short discussion on updating any ordinance must match at a minimum, any new State RSA. Amendments #1 and #2 reflect the changes.
    - i) Public Comments/questions included but not limited to:
      - i. Who will monitor home health care facilities? The town has no authority to regulate the operation; it is up to the State; the town may allow facilities but not regulate the function.
      - ii. The Board pointed out there was a clerical error posting Amendment #3, definition of Normal Landscaping. A new hearing date must be set to clarify the language. While it is only a clerical error, it could result in confusion. NHMA suggested a second hearing. The correction results in not changing the actual verbiage of the definition, but the elimination of a prior year's amendment language not removed. New hearing is set for January 27 @ 7:00PM
      - iii. Hearing Closed 6:28PM.
- 4) Old Business.
  - a) Meeting resumed @ 6:28 PM.
    - i) Melissa Axtman expressed an interest in becoming an Alternate for the Planning Board, Doug Smith motion to appoint Melissa to replace Carl Phillips' two year term as an alternate seconded by, Bersaw; Traeger: Yes, Bersaw, Yes; Butko, Yes; Smith, Yes. Motion Carries. Melissa Axtman will become an Alternate and participate once sworn in.
    - ii) Motion made by Doug Bersaw to approve and move Amendment #1 and Amendment #2 to the ballot. Seconded by Traeger. No discussion. Vote Traeger, Yes; Butko, Yes; Bersaw,

Yes, Smith, Yes: Motion carries, Amendment #1 and #2 will be added to the Ballot as written.

b) Second Hearing for Amendment #2 (Normal Landscaping) scheduled for January 27, at 7:00PM Vets Hall.

i. Subdivision Regulation Amendments

(i) Not discussed at this time

c) Minutes of January 6<sup>th</sup>

i) Not discussed at this time.

d) The Zoning Ordinance book update is still on hold until the numbering issues are fully researched.

e) Master Plan Survey Results review continued. The Board has reviewed results through question 22. The Board will continue to review these results over the next few weeks.

5) Other.

a) Motion to adjourn by Doug Bersaw; seconded by Doug Smith, all in favor, motion carried. Meeting adjourned 6:40PM,

Respectfully Submitted,  
Lisa Traeger