

Richmond Agriculture Commission
Minutes
May 2nd, 2013

Attending: Theresa Majoy, Sandy Holbrook, Heather Canfield

Call to order: The meeting was called to order at 6:04 p.m. by Theresa.

Minutes of last meeting: The minutes of the April 4th, 2013 meeting were read. A motion to accept was made by Theresa.
Motion passed unanimously.

Old Business

- **Garden tour:** The date for this year's garden tour has been set as June 27th (Thursday) from 4 p.m. to 7 p.m. Rosti Eismont and one of his neighbors have decided to add their gardens to the tour. Heather will e-mail Rosti to obtain information on his neighbor's garden.
- **Map and Signage:** Rosti asked that we decide on the text for our signage. Motion to retain the same format as last year made by Sandy. Seconded by Heather. Motion passed unanimously.
- **Letters to Hosts:** Heather has sent letters with suggestions for host gardeners. She will send letters to Rosti and his neighbor when she has their information.
- **Maps:** John Boccalini has agreed to print the maps for the tour. They will be double sided with the maps on the front and information about the individual gardens on the back.
- **Joint projects with other Town boards:** Sandy reported that the Historical Society would like to partner on another event, possibly similar to last year's potluck. This would probably be in the fall. Sandy expressed the need to make sure that the Veterans' Hall would still be available for rental at that time. We agreed that we would like to participate again, and that we are very interested in the hayride/apple demo suggested by the Conservation Commission. Sandy will notify the Historical Society of our interest.
- **Video showings:** Discussion of possible video showings was tabled until the June meeting.
- **Rooster Article:** Sandy has kindly agreed to write an article highlighting the Garden Tour to be submitted by the May 10th deadline.

New business

- **New Member:** Rosti Eismont was sworn in as a full member (# year term?) of the Agriculture Commission. He is warmly welcomed.
- **Town Hall Contact:** Heidi Wood has succeeded Roberta Fraser as our contact. There is a meeting at 7p.m. tonight to introduce her to the community. Theresa will attend. She asked for input re: questions she should ask Heidi. The questions are as follows:

1. How do we access our funds?
2. How much money is currently in our account? As we have not spent last year's money, do we retain it or does it revert to the town?
3. How do we handle requests for re-imburements?
4. When, how, and to who do we submit a budget?

Theresa will report the answers to these questions at the June meeting.

Heidi's e-mail address is HWood 2 richmond.nh.gov

Adjournment: There being no more business, Theresa moved to adjourn the meeting at 6:56 p.m. Motion seconded by Heather. Passed unanimously. The next meeting will be held on Thursday, June 6th at 6:00 p.m. at the Civil Defense building.

Respectfully Submitted
Heather Canfield
Acting Secretary