



Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

P: (603) 239-4232 F: (603)239-9994

www.richmond.nh.gov

Safety Committee Meeting

October 1, 2018 Meeting

Members present: Carol Jameson, William Daniels and Susan Harrington

Absent: Wendy O'Brien

Meeting opened at 5:15 pm

Committee to review policy statements to distribute to all workers and volunteers. Committee will review and suggest changes, if any, at next meeting. Jameson distributed copy of policy statements to Daniels and Harrington. Harrington to distribute to O'Brien.

In the coming months, the Committee will also review all Safety Assessments for each building.

No reports of any accidents among employees or volunteers.

Meeting adjourned at 5:30 pm.

**Respectfully submitted,
Susan Harrington**