

Meeting of the Richmond Joint Loss Management/Safety Committee  
September 14, 2015

The Safety Committee convened at 5 PM at Town Hall on September 14, 2015. The following were present : Carol Jameson, acting Secretary, Melanie Ellis, acting Chairman, Chrisin Daugherty and Kathryn McWhirk, constituting a quorum. Jonathan Beal and Nick Springer were absent. Daugherty, Jameson and McWhirk are selectmen. Ellis, Beal and Springer are employees of Richmond.

The Committee elected Melanie Ellis as Chairman and Carol Jameson as Secretary. The group discussed that unexpected illnesses, interim resignations and summer vacation plans had delayed the scheduling of this meeting. In general, the committee meets no less than quarterly.

The committee then reviewed procedures and projects, especially the safety manual, safety checklists by department and the safety summary form that must be filed with the State of New Hampshire every two years.

The next meeting is scheduled in two weeks, in order to go over the status of the abovenamed projects with the full committee : September 28 at 5 PM at Town Hall.