

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

**Town of Richmond  
Planning Board Public Meeting  
December 19, 2017                      7:30 PM                      Veterans Hall**

**Members Present:**

Lloyd Condon, (Chairman)  
Richard Drew (Vice Chairman)  
Seth Reece (Secretary)  
Norma Thibodeau  
Butch Morin (Alt.)

**Members Absent:**

Harry Brake  
Chris Daugherty, Selectman Rep

Public: Sandra Gillis.

**1. Public:**

No one from the public.

**2. Mail:**

No mail.

**3. Nomination for second Commissioner to SWRPC:**

Richmond Planning Board has two seats for a volunteer Commissioner to Southwest Region Planning Commission, at present Butch Morin has filled one seat. Sandra Gillis offered to represent Richmond filling the second seat. Planning Board members received a brief outline of the many duties that this nomination carries supplied by Sandra Gillis written by JB Mack.

Motion made by Butch Morin to nominate Sandra Gillis as Richmond's second Commissioner to Southwest Region Planning Commission. Seconded by Dick Drew.

Sandra Gillis has a long background in the land use serving both Richmond and Fitzwilliam Ms. Gillis was instrumental working with SWRPC to secure the Brownfield Grant to help with the clean up in 4-Corners. Ms Gillis also added that she liked the structure of SWRPC allowing input from the towns and having a good handle on what the different towns needed. Butch Morin added that within the SWRPC there were many different levels offered for a volunteer's involvement.

After a short discussion the vote was taken. Four yes. One abstention. Zero no's. Motion carries. Sandra will wait to be contacted to be sworn in by the Richmond Town Clerk,

**4. Minutes of December 5, 2017:**

**Page 1 under minutes of November 29<sup>th</sup>**, first line pull the letter **i** our of sentence.

Under 4. Heavy Construction first section second line down add the word well. Should read and **well** written information.

Motion made by Butch Morin to accept the minutes as amended. Seconded by Vice Drew. Four in favor. One

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abstention. Motion carries.

**5. Heavy Construction Regulations:**

The board continued to discuss the Town of Rindge NH Blasting and Heavy Construction Activities Regulations. Page 6, section 4.5 -Environmental Protection requirements and continued to look over the Regulations through page 11 Section 4.5 surface Water Protection ending on page 12. They will resume their discussion at their next scheduled meeting on January 2, 2018 on page 12, 4.5.1 silt fences.

**6. Other:**

**1. Repair Work to High Tension Wires:**

The Board received a call from Tracy Tar from CZR regarding replacing 7-9 high tension poles from Stone Mountain Road to the Taylor Hill crossing for Eversource. Wetland will need to be crossed and adequate matting will be used in all crossings. It was asked that CZR or Eversource send letter of intent to the Richmond Conservation Commission with a map detailing the wetland crossings. It was suggested that a second copy be sent to the Planning Board for their information. The Land Use Assistant will contact Ms. Tarr representing CZR and request of intent for the work they are planning.

**2. Fitzwilliam Road 37-39:**

Richmond Planning received a call from HKS Associates, Inc. from Jaffrey NH requesting information for 37-39 Fitzwilliam road. HKS is preparing to list the property for sale, at present the tax card for the property lists the property as a single family dwelling. It is obvious there is a small apartment also locate in the structure. The question: if the property has and could continue to be used as a two family since the in-law apartment appears to have been built in 1987.

The Board was very clear that this was an illegal in-law apartment and should go through the Selectmen to determine how they would like to rule on the one family vs. the two family. HKS will be contacted and asked follow through with this question.

Motion made by Seth Reece to adjourn the meeting. Seconded by Butch Morin. All in favor. None opposed. Motion carries.

Meeting adjourned at 8:30 PM.

Respectfully Submitted.

Kandace Mattson