

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

**Town of Richmond
Planning Board Public Meeting**

July 2, 2013

7:30 PM

Civil Defense Building

Members Present:

Rick Lewis, Chair
Lloyd Condon, Vice Chair
Deb Duffy, Secretary
Richard Drew
Norma Thibodeau
Jon Pratt
Wes Vaughan, Alternate
Butch Morin, Alternate

Members Absent:

Bob Coy, Alternate
Debra Boncal, Selectman Rep

1. Public:

No public input.

2. Mail:

No Mail.

3. Minutes June 18, 2013:

Motion made by Vice Condon to accept the minutes as read. Seconded by Deb Duffy. 5 in favor. 1 abstention. Motion carries.

4. Review laid out/update for Subdivision approval:

Application for Subdivision Approval located at top under directions. Last line, last word should be changed to: acceptance. Sentence should read: formally submitted at a regularly scheduled meeting of the Planning Board for **acceptance**. This change is in accordance to RSA 676-:4, 1(c) (1).

Changes will be made according to minutes of July 2, 2013. Board is fine with the finished copy. Copies will be made and put in the excising subdivision books at the Town Clerk's office. A final PDF will be sent to Tammie @ Gem Graphics to put in file for the Planning Board's future use.

5. Alternate to the Planning Board: (Robert Coy: resignation letter)

Chair Lewis read Robert Coy's resignation letter of 6/18/2013 to the board. A copy will be placed in the file at the CD building and with the minutes. (See attached)

6. Planning Board 2013 Contact List:

Change under Butch Morin 478 Fish Hatchery to 47 Fish Hatchery.

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7. Other:

1. Selectman's representative:

A Representative to the Selectman has been absent from Planning Board meetings of June 2nd, June 18th, and July 2nd. The Planning Board would like to have the Selectman represented at all meetings to answer questions and to be a liaison between the two boards.

An email will be sent to all Selectman asking to have this seat filled at all regular scheduled meetings.

Motion made by Vice Condon to adjourn meeting. Seconded by Deb Duffy. All in favor. None opposed. Motion carries.

Meeting adjourned @ 8:55.

Respectfully submitted:

Kandace Mattson.

Attachment:

1. Robert Coy resignation letter: