

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

**Town of Richmond
Planning Board Public Meeting**

June 18, 2013

7:30 PM

Civil Defense Building

Members Present:

Rick Lewis, Chair
Lloyd Condon, Vice Chair
Deb Duffy, Secretary
Richard Drew
Norma Thibodeau
Wes Vaughan, Alternate
Butch Morin, Alternate

Members Absent:

Jon Pratt
Debra Boncal, Selectman Rep
Bob Coy, Alternate

Butch Morin was seated for Jon Pratt.

1. Public:

Nothing from the public.

2. Mail:

Nothing for mail.

3. Public Hearing Map 415, Lot 10:

Continuation of the public hearing for Map 415, Lot 10 regarding a 2-lot subdivision. Richard Drew stepped down and Wes Vaughan was seated.

Waivers were voted on and accepted at the site walk, June 12, 2013. Driveway entrance had been added to the final plans located between PSNH pole 55 and 56 from the Whipple Hill Road to Map 415, Lot 10-1.

Motion made by Butch Morin to close the public hearing. Seconded by Wes Vaughan. All in Favor. None opposed. Motion carries.

Motion made by Butch Morin to accept the 2-lot subdivision for map 415, Lot 10. Wes Vaughan seconded. All in favor. None opposed. Motion carries.

Mylar and copies of the plans were signed.

Wes Vaughan stepped down and Richard Drew was seated.

4. Minutes June 4, 2013:

Page 1, under 3. Public Hearing: Second paragraph down, first sentence, third word from the end, change mother to **parent.**

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Page 2, Under 6. In heading change laid to **lay**.

Page 3. Under 1. Posting or publication as require in board regulations RSA 674:4,I (d): First line change is to **it**.

Motion made by Deb Duffy to accept the minutes as amended. Seconded by Richard Drew. All in favor. None opposed. Motion carries.

Minutes June 11, 2013 Planning Board Site walk:

Notice of cancellation due to extreme weather.

Page 1, second paragraph change 7:00 to **6:30**.

Motion made by Richard Drew to accept the minutes as amended. Seconded by Lloyd Condon. Five in favor. One abstention. Motion carries.

Minutes June 12, 2013 Map 415 Lot 10:

Page 1, Second line down, change 6:24 to **6:34**.

Paragraph 6, first sentence change visual to **visually**.

Motion made by Lloyd Condon to accept the minutes as amended. Seconded by Butch Morin. Four in favor. Three abstentions. Motion carries.

5. Review lay out/update for Subdivision approval and Subdivision check list:

Application for Subdivision Approval:

Page 1, first paragraph: Change the last sentence to read: shall be returned to the Richmond Town Hall to be formally submitted to the Planning Board **at a regularly scheduled meeting for filing**.

8. Change power of attorney to **Statement of authorization**.

16. Change reverse side to **page 2**.

Page 2. Under final check list, second column, First line put parentheses around Map/Lot#. Add page numbers.

Subdivision Checklist:

Add page numbers.

6. Alternate to the Planning Board:

Board will request Robert Coy submit a resignation letter to allow his seat to be filled as Alternate.

7. Planning Board 2013 Contact List:

Under Lloyd Condon move Jon Pratt's email address over to next column.

Under Butch Morin add cell phone number

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Under Wes Vaughan add 440 to Whipple Hill Rd.

8. Other:

1. **June 4, 2013 Richmond Planning Board** minutes under 3. Public Hearing Map 415, Lot 10, second paragraph down end of second sentence. After Bowker Rd. add (abandoned). Bowker Rd. is considered an abandoned road by the Town of Richmond.

June 12, 2013 Richmond Planning Board Public site walk for Map 415, Lot 10 on page 1, down 8 sections. The board followed Bowker Rd. back to Whipple Hill, add (abandoned) after Bowker Rd. Bowker Rd. is considered an abandoned road by the Town of Richmond.

2. Electronic Communication on June 5, 2013 in reference to Map 405 Lot 86. Sent from Sandra Gillis to Matt Drew, Heidi Wood, Kim Mattson and Richard Lewis. Sandra Gillis's email indicated that the Selectman's office was trying to enforce the Planning Board's **conditional approval** of the reclamation plan.

Chair Lewis electronically sent a correction stating: "The select board is responsible for enforcing the reclamation plan as approved by the Richmond Planning Board; it was not a "conditional approval" as stated as per last email. It was approved as per the plan on file with the town. I do not believe this should be referred to as a conditional approval".

(See attached)

Motion made by Butch Morin to adjourn the meeting. Seconded by Deb Duffy. All in favor. None opposed. Motion carries.

Meeting adjourned @ 8:35.

Respectfully submitted:

Kandace Mattson

Attachment:

Electronic communications dated June 5, 2013 regarding Map 405, Lot 86.