

**Town of Richmond**  
**Planning Board Public Meeting**  
**June 4, 2019      7:30 PM.      Veterans Hall**

Members Present:  
Lloyd Condon, (Vice Chairman)  
Doug Smith, (Secretary)  
Richard Drew  
Butch Morin (Alt.)  
Jed Butterfield (Alt.)  
Doug Bersaw (Selectman’s Rep.)

Members Absent:  
Stacie Maillet, (Chairman)  
Seth Reece  
Jason Macdonald

Butch Morin seated for Seth Reece.  
Jed Butterfield seated for Stacie Maillet.

**1. Public:**

No one from the public:

**2. Public Hearing Map 202 Lot 045:**

Richard Drew stepped down @ 7:55 PM.

Richmond Fire Department Chief Ed Atkins appeared before the Board in reference to the Fire Inspection requested by the Richmond Planning Board for Map 202 Lot 045. The Planning Board drafted a letter to the Richmond Fire Department Attn: Chief Atkins asking for his expertise to inspect the garage’s oil finance and wood stove. Attached was the Notice of Decision from the Zoning Board of Adjustments and the NH Environmental Fact Sheet WD-DWGB 22-4 Best Management Practices (BMP’s for Ground water Protection, 2009).

Chief Atkins apologized for the length of time it took them for the inspection but at present Richmond does not have information on file to adequately inspect a commercial auto repair shop. Chief Atkins used forms that he drafted from the American Society of Safety Engineers: Transportation Practice Specialties, National Fire Protection Association (NFPA), Occupational Health and Safety Administration (OSHA), and U.S. Environmental Protection Agency (EPA).

The full inspection took about 5 hrs. and there were many items inconsistent with a safe working environment. Please see attached: Items of concern were listed, and deadlines were given to accomplish the work requested (see garage/shop safety checklist).

Chief Atkins mentioned that he was impressed with the applicant’s willingness to make changes and adhere to the deadlines he was given to complete the improvements that were requested.

THESE MINUTES MAY BE APPROVED AND /OR AMENDED AT THE FOLLOWING MEETING

Motion made by Jed Butterfield to accept the report from the Fire Departments and for the time and expertise expended in the report. Seconded by Doug Smith. All in favor. None opposed. Motion carries.

It was acknowledged that no precedence for this kind of inspection was in place for Richmond. The research done by the Fire Department has now been compiled to be used for the future.

A final notice of decision will be drafted and sent to the applicant, given to the Selectmen and placed in the applicants file for future reference.

**3. Mail:**

No mail.

**4. Minutes May 21, 2019:**

Page 1, third line down Butch Morin was seated for **Jason Macdonald** no Jed Butterfield. Under 2. Public Hearing map 202 Lot 045, first line changes the 303 to map **202**.

Motion made by Richard Drew to accept the minutes as amended. Seconded by Butch Morin. All Four in favor. None opposed. One abstention. Motion carries.

**5. Other:**

No other.

Motion made by Jed Butterfield to adjourn. Seconded by Doug Smith. All in favor. None opposed. Motion carries.

Meeting adjourned @ 8:35 PM.

Respectfully Submitted,

Kandace Mattson