

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

Town of Richmond
Planning Board Public Meeting
April 4, 2017 7:30 PM Veterans Hall

Members Present:

Richard Drew (Vice Chairman)
Seth Reece (Secretary)
Norma Thibodeau
Chris Daugherty, Selectman Rep
Butch Morin (Alt.)

Members Absent:

Lloyd Condon, (Chairman)
Harry Brake
Loreal Schmidt

Meeting called to order at 7:30 PM

Richard Drew (Vice Chairman) seated as acting Chairman.
Butch Morin seated for Harry Brake.

1. Public:

No one from the public.

2. Mail:

No mail.

3. Minutes of March 21, 2017:

Page 1, under Members Present change Richard Drew remove Alt. Under Members Absent remove Jason MacDonald (Alt.).

Motion made by Seth Reece to accept the minutes as amended. Seconded by Butch Morin. All in favor. None opposed. Motion carries.

4. Preliminary Review for Map 412 Lot 1:

The application for Lot 412 Lot 1 is off the table, the board will review a newly submitted proposed application.

5. Site Plan Regulations review:

Tabled until further information is gathered.

6. Subdivision Regulations:

It came to the board's attention that pages were missing from the soft copy of the Richmond Subdivision Regulations pertaining to Suggested Minimum Design Standards for Rural Subdivision Streets through the DOT. The online soft copy is available through the Town of Richmond website. After researching the documents it was noted that the State of NH had updated some minor items in 2003.

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The board had a brief discussion to add updated information to the present Regulations:

1. 601- General Street Plan.
2. 701.9 add the “Enhanced 911 System” and the coinciding State RSA’s.
3. Drainage change 1990 to 2002 and under sections add 605 per State RSA.
4. Gravel Base change 1090 to 2002
5. Asphalt Surface change the information to match with the State RSA.
6. Gravel Surface change the width form 20 feet to 22 feet to meet State RSA.
7. Bridges add the RSA to meet State of NH.
8. Wetlands add to present town regulations.
9. Erosion Control change to meet State RSA.
10. Environmental Impacts add to present town regulations.
11. Utilities increase the description to meet State of NH.
12. Safety change 1989 to 2003.
13. Minimum Standards change to meet State of NH.

The board will work on the changes for the next meeting and to hold a Public Hearing for updates.

7. Clarification of last meeting:

March 21, 2017 Planning Board meeting, posted for 6:30 PM opening with a non public session with Town Counsel. The Planning Board actually had a consultation with Town Counsel which was not subject to the guidelines of 91-A regarding public meetings. (91-A: 2). This was a misunderstanding in communication between parties we apologize for any inconvenience.

8. Heavy Construction Site Plan Regulations:

The subcommittee did not meet due to unforeseen circumstances. The cancellation was posted inside and outside of the Town Hall and at the Veterans Hall. The committee will meet on April 18, 2017 at the Veterans Hall starting at 6:30 PM.

9. Other:

Brief discussion on the Richmond 4-Corners Store project. There was a Zoning Ordinance voted on by the town in 2016 allowing this one lot to become a Commercial District in it’s own to assure that a store is rebuilt on the property. The information will be added to the Zoning Ordinance if needed during this years reprint.

Motion to adjourn made by Butch Morin. Seconded by Seth Reece. All in favor. None opposed. Motion carries. Meeting adjourned @ 8:20 PM.

Respectfully Submitted,

Kandace Mattson