

**Town of Richmond**  
**Planning Board Public Meeting**  
**December 3, 2019      7:30 PM      Veterans Hall**

**Members Present:**

Lloyd Condon, (Vice Chairman)  
Doug Smith, (Secretary)  
Richard Drew  
Jed Butterfield (Alt.)  
Butch Morin (Alt.)

**Members Absent:**

Stacie Maillet (Chairman)  
Jason Macdonald  
Seth Reece  
Doug Bersaw (Selectman's Rep.)

Meeting called to order @ 7:35 PM.

Vice Chairman Condon seated for Chairman Maillet. Butch Morin seated for Seth Reece.  
Jed Butterfield seated for Jason Macdonald.

**1. Public:**

No one from the public.

**2. Mail:**

No Mail.

**3. Minutes November 19, 2019:**

Page 1, under Members Absent, Last name change Bershaw to Doug Bersaw.

Page 2, Second section starting with: Draft wording to be added: Second section from Bottom Third line down change the word an to **and**. Should read ZBA step **and** allow a Commercial or Light industrial Fifth line down, change the word cop to **cap**. Sentence should read 30% of the lot with a **cap** of 40,000 sq. feet.

Seventh line down change the word researched to **research**. Should read: Further **research** to update present Zoning Ordinances.

Motion made by Dick Drew to accept the minutes as amended. Seconded by Doug Smith.  
All in favor. None opposed. Motion carries.

**4. Discussion on Ballot proposals 2020:**

The members were sent the Zoning Ordinances for the Towns of Surry, Sullivan and Mason to compare how smaller towns in the area handle their Commercial and Light Industrial Zoning.

After a brief discussion the decision was made to change Zoning Ordinance 1105.4 Commercial or Light Industrial Uses.

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

Motion made by Dick Drew to change Zoning Ordinance 1105.4 Commercial or Light Industrial Uses under 1105.4.1 to read: The total area of the lot is associated with the use (e.g. structures parking or storage) may not exceed 30% of the lot with no more than 40,000 sq. feet. Seconded by Doug Smith.

It was the consensus of the board that no additional information needed to be change in the Zoning Ordinances under the present Commercial or Light Industrial section.

Vote taken: Four in Favor. One opposed. No abstentions. Motion carries.

The Planning Board suggested sending the information to the NHMA to be sure the wording is correct.

**5. Lot line Adjustment map 415 Lots 10 and 10.1:**

Richard Drew stepped down and away from the table to present a proposed Lot Line Adjustment for Map 415 Lots 10 and 10.1. Richard Drew Surveyor has been appointed to represent both parties in the Lot Line Adjustment for Map 415 Lots 10 and 10.1

Map 415 Lot 10 is owned by Ronald B Raymond located at 580 Whipple Hill Road. Map 415 Lot 10.1 is owned by Sandra L Auvil located at 552 Whipple Hill Road. The proposed Lot line adjustment would increase the size of Lot 10.1 too 11.55 acres.

The proposed application is complete with all fees needed at this time paid.

It was decided that a Public Hearing for the proposed Lot Line Adjustment will take place on Tuesday January 7, 2019 at 7:00 PM located at the Richmond Veterans Hall.

Site walk has been set up for December 15<sup>th</sup>, 2019 @ 1:30 with Planning Board members Jed Butterfield and Doug Smith meeting with Richard Drew. The site walk will assure the Board that all pins are in place before the Public Hearing.

Richard Drew was seated at 8:45 PM.

**6. Other:**

No other.

With no other business in front of the board. Motion made by Richard Drew to adjourn the meeting. Seconded by Doug Smith. All in favor. None opposed. Motion carries. Meeting adjourned at 8:47 PM.

Respectfully Submitted,

Kandace Mattson