

Town of Richmond
Planning Board Public Meeting
November 19, 2019 7:30 PM Veterans Hall

Members Present:

Lloyd Condon, (Vice Chairman)
Doug Smith, (Secretary)
Richard Drew
Jed Butterfield (Alt.)
Butch Morin (Alt.)

Members Absent:

Stacie Maillet (Chairman)
Jason Macdonald
Seth Reece
Doug Bershawn (Selectman's Rep.)

Vice Chairman Condon seated for Chairman Maillet.
Butch Morin seated for Seth Reece. Jed Butterfield seated for Jason Macdonald.
Meeting called to order at 7:30 PM.

1. Public:

No one from the public.

2. Mail:

No Mail.

3. Minutes November 5, 2019:

Page 1, Under 2. SWRP Discussion of Commercial Zoning, second section down, 4th line change 10,00 to **10,000**. Last sentence on page third word from the end pull the word **this**.

Page 2, First section, first line change the entire sentence to: **Adjustments can be made during the site plan review on individual applications**. Second line, second sentence change the sentence to read: **A small business could create traffic, and noise in a residential zone and may have the financial backing to push for what they want**.

Last sentence in that section pull completely out.

Second section, first line change the word in to **is**. Should read: It was suggested that Richmond make sure that everything **is** written into an ordinance to eliminate.

Third section, to add: **Lisa suggested**.

Fourth section, third line down, comma after broadband and capitalize There, Change the sentence to read: **There are a few areas that have Broadband in town but the service isn't offered throughout the entire town**

Last section, fourth line down change the 50" to **50'**.

Page 3, under 4. Minutes October 15, 2019 change the NFPI to **NFIP** it was correct in the October 15th minutes. Also, under 5. Discussion on Ballot proposals 2020, under 1. Change the NFPI to **NFIP**.

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

Motion made by Richard Drew to accept the minutes of November 5, 2019 as amended. Seconded by Doug Smith. All in favor. None opposed. Motion carries.

4. Discussion on Ballot proposals 2020:

1. **Procedure on Plats:** The Planning Board would like to include the change allowed by RSA 676:4,i(b) to have as little as 14 days for the application submission but up to 21 days. The Richmond Site Plan Review, Subdivision Regulations and Excavation Regulations have Rules of Procedure where the Procedure on Plats can be included as required by the RSA.
 - Site Plan Review Regulations : Insert information on the Procedure of Plats located on page 4.
 - Subdivision Regulations: Insert the information on the Rules of Procedure located on page 5.
 - Excavation Regulations: Insert the information on Procedure on Plats located on page 9. This is under Section XI Application Procedure under A. Excavation Permit Application review, more specifically 1.) At this time, we specify 21 days before the next regularly scheduled Planning Board meeting.

Draft wording to be added: **The applicant shall file the application with the board or it's agent at least 14 days but up to 21 days prior to the meeting at which the application will be accepted.**

2. The Planning Board will also add the reference for the National Flood Insurance Program updates to be in conformity with the NFIP regulations. This would include the Blasting and Heavy Excavation Regulations.
3. Change in Zoning Ordinance Article 11: Board of Adjustment, 1105 Special Exceptions, under 1105.4 Commercial or Light Industrial Uses, more specifically 1105.4.1 **The total area of the land that is associated with the use (e.g. structures, parking, or storage) may not exceed 10,000 sq. feet.**

At present, if a commercial or light industrial business needed more than the designated 10,000 sq. feet, they would submit an application to the Richmond Zoning Board of Adjustment for a Variance. The Planning Board would like to eliminate the ZBA step and allow a Commercial or Light Industrial business to apply straight to the Planning Board for Site Plan Review. The proposal for change in size would be 30% of the lot with a cap of 40,000 sq. feet. This may be more inviting to bring businesses into Richmond.

Further researched to update present Zoning Ordinances and Site Plan Review Regulations to be sure all bases are covered to support the change for Commercial and Light Industrial process.

5. Other:

No other.

Respectfully Submitted.

Kandace Mattson