

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

**Town of Richmond**  
**Planning Board Public Meeting**  
**October 17, 2017**                      **7:30 PM**                      **Veterans Hall**

**Members Present:**

Lloyd Condon, (Chairman)  
Richard Drew (Vice Chairman)  
Chris Daugherty, Selectman Rep  
Butch Morin (Alt.)

**Members Absent:**

Norma Thibodeau  
Seth Reece (Secretary)  
Harry Brake

Meeting called to order at 7:30 PM

Butch Morin seated for Norma Thibodeau

**1. Public:**

Nobody from the public.

**2. Mail:**

Southwest Region Planning Commissions September Newsletter.

**3. Minutes of October 3, 2017:**

**Page 2, under bonding** second line down add **Town of** to the word Richmond.

**Pre and Post Inspection**, second line down. Add the word **of** before the. Sentence will read and road Agent would be **of** the entrance onto the subdivision. Same line at end add: **to inspect** after the word engineer.

**Traffic Control:** Last line add the word **be** between will and a.

**Page 3, under Safety on Town Roads:** Second line down remove the word **and** after Town Roads.

Motion made by Vice Drew to accept the minutes as amended. Seconded by Butch Morin. All in favor. None opposed. Motion carries.

**4. Heavy Construction Regulations:**

**Blasting:** Vice Drew has not had the time to read through all the material and set up a time to meet with Richmond's Fire Chief. Hard copy of the Rindge Heavy Construction and Blasting Regulations has some very good information and Vice Drew will review for the next meeting.

**Off -Site Stump Dumps:** The Stump Dump information gathered referred to debris from off-site locations. Many question as to the process to know that someone has a stump dump and policing the dump is properly handled. Planning Board discussion prompted the question whether this is a Planning Board issue or a Zoning Board issue allowed by Special Exception.

The Planning Board agreed to ask Southwest Region Planning Commission what their opinion would be.

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Southwest will be contacted for the next meeting on November 7, 2017.

**Bonding:** The question of the best way for the Town to protect themselves in the case of bonding/ irrevocable letter of credit is still in question. (Regulation)

It was decided to remove the wording on page 9 of Richmond Site Plan Regulations under XVII, second line down **passbook savings**. (Regulation)

Site Plan Regulations under XVII add from Excavation Regulations Section X at end of regulation presently in place.

**Modify bonding to include Town roads:** Selectman's issue, Planning Board will work on wording.

**Pre and Post Inspection by applicant and road agent:**

Add to Richmond Excavation Regulations under Section XIII A. **6.The Road Agent shall submit signed statements at completion of work certifying that the roads and drainage structures and pipes have been constructed in conformance with the approved plan and profiles, and the road construction regulations regarding entrance to site.**

Add same to Subdivision Regulations: Article 6 General Requirements, under 605.

Add same to Site Plan Regulations: Under XII.

Add: to Richmond Excavation Regulations Section XIII C. Also, change Excavation Regulation XV, first line: A registered engineer hired by the town, shall inspect all **planned** improvements.

(Regulation)

**Load Limits on all Town Roads:** State of NH DOT was contacted and the regulation to govern roads load limits are from the pavement up and not the pavement down this is calculated by GVW. Posting of town roads is strictly up to the town themselves. Several towns in the area have class 5 roads posted year round for heavy or wide loads. (Narrative)

**Traffic Control:** Excavation Regulations Under Section XII A: Add the word **mud** and **Safety on Town Roads-Must be Automobile usable at all times.**

Add to Subdivision Regulations under Article 5, 501.15. Also add to checklist.

Add to Site Plan Regulations under V. Required Exhibits and Data, create W. Also add to checklist.

(Regulation & Narrative)

**Hours of Operation:**

**No construction is permitted on Holidays, weekend and /or nights within the town borders with our permission from the Planning Board. No overnight road closures or detours are permitted with out permission from the Planning Board. No overnight deliveries are permitted without permission from the Planning Board. Predetermined hours of operation shall be presented to the board for consideration.**

Add to Excavation Regulations, Subdivision Regulations and Site-Plan Regulations. Add to Checklist's.

(Narrative)

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**Staging Area:** Excavation Regulations Section XII A. Staging is covered under Section XII A and will be added to Subdivision Regulations under Article 5, 501.15. Also add to checklist.

Add to Site Plan Regulations under V. Required Exhibits and Data, create W. Also add to checklist.

(Narrative)

**Site Point of contact for town-assigned by planning board:** Worded as: **On site contact person.**

Add to Excavation Regulations, Section XII 23, Site Plan Regulations IV. B, 12 and Subdivision Regulations 501.16 on their application and add to checklists.

(Regulation)

**Site Inspection by Town Engineer during Construction Phase:**

Excavation Regulations under Section XII (C): Inspections, **State of NH licensed Civil engineer or surveyor mutually agreed upon by the Planning Board and the applicant shall be employed and paid by the applicant.**

Subdivision Regulations under 605 and 701.2 is covered.

Site Plan Regulations under XV is covered.

(Regulation)

**Private water wells:** Discussion to secure the water quality and recovery rate due to construction of any kind. It was decided that there is no way for the town to control personal well water.

**5. Site Plan Review and Regulations:**

Site Plan Review and Regulations are under review with the Heavy Construction additions and additional work will be done on the Site Plan before the Public Hearing.

**6. Other:**

No Other.

Motion to adjourn by Vice Drew. Seconded by Chris Daugherty. All in favor. None opposed. Motion carries.

Meeting adjourned at 9:03 PM.

Respectfully Submitted,

Kandace Mattson