

Town of Richmond
Planning Board Public Hearing
September 17, 2019 7:30 PM Veterans Hall

Members Present:

Stacie Maillet (Chairman)
Lloyd Condon, (Vice Chairman)
Doug Smith, (Secretary)
Richard Drew
Doug Bersaw (Selectman's Rep.)
Butch Morin (Alt.)

Members Absent:

Jason Macdonald
Seth Reece
Jed Butterfield (Alt.)

Meeting called to order at 7:32 PM.

Butch Morin seated for Seth Reece.

1. Public:

No one from the public.

2. Mail:

Southwest Region Planning Commission August Newsletter.

Southwest Region Planning Commission Fall meeting to be held Tuesday Oct 8, 2019 at the Delegation Hall at the Historic Cheshire County Courthouse, Keene, NH. Topic will be 2020 Census – Why It's Important To Everyone. Light refreshments served with a social at 5:00 PM, program at approximately 5:30 PM. No interest from the Planning Board to attend due to timeframe.

3. Minutes August 27, 2019:

Page 2, Under 5. Discussion of Site Review changes, third paragraph down, last line change the word design to **desire**.

Under 6. Other, 1. Civil Defense Building: first paragraph down, second line strike: **to return to the building for meetings**, end sentence with **commissions**. Second paragraph, 5th line down at end of sentence change than to **then**.

Motion made by Vice Condon to accept the minutes are amended. Seconded by Richard Drew

4. Discussion of Site Plan Review changes:

At the August 27, 2019 meeting it was the consensus of the Planning Board to ask a Representative from Southwest Region Planning Commission to attend one of their meetings. The planning Board had

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

questions regarding Commercial Zoning/Regulations and Taxation of Commercial property. Lisa Murphy has agreed to attend the Planning Board meeting on Tuesday October 1, 2019. The board worked on some questions to send to Lisa ahead of time.

5. Other:

1. Road Agent:

Selectman's Representative Doug Bersaw told the Planning Board that the town road agent had given his resignation. If anyone knew of a candidate that might be interested in the part time position to have then contact Susan Harrington at the Town Hall.

2. Capital Improvements:

Selectman Representative Doug Bersaw asked the Planning Board when they did the Capital Improvement Plans for the Town. The Board explained to Mr. Bersaw that the Planning Board voted to put the Capital Improvement Plans in the Selectman's hands. In the past the Planning Board spent hours trying to receive information from the town Boards, Committees, Commissions and other emergency services. Mr. Bersaw was told that town entities that wished to have a capital improvement item should submit their request at their budget meeting with the Selectmen.

3. FEMA Update:

Richard Drew asked why the FEMA (Federal Emergency Management Agency) National Floodplain Ordinance that contained at least the minimum NFIP (National Floodplain Insurance Program) that was passed by the town vote wasn't followed through. The Ordinance was presented, voted on by the town and passed in March 2014. The Ordinance needed to have an Adoption of Resolution of Intent by the Selectmen submitted. Land Use Assistant received information from Jennifer Gilbert, CFM, ANDI from Concord, NH asking the same question. Land Use Assistant will follow up and contact Town Administrator Susan Harrington to start the process. Without the plan finalized any person noted to be in a flood zone cannot receive flood insurance for their home and many Federal Loans or Federal Disaster Relief Funds are not available for the Town of Richmond.

Motion made by Richard Drew to adjourn. Seconded by Vice Condon. All in favor. None opposed. Motion carries.

Meeting adjourned at 8:25 PM.

Respectfully Submitted,

Kandace Mattson