

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLOWING MEETING

Town of Richmond
Planning Board Public Meeting

May 21, 2019

7:30 PM

Veterans Hall

Members Present:

Stacie Maillet (Chairman)
Lloyd Condon, (Vice Chairman)
Doug Smith (Secretary)
Richard Drew
Seth Reece
Butch Morin (Alt.)
Doug Bersaw (Selectman's Rep.)

Members Absent:

Jason Macdonald
Jed Butterfield

Public: Jim Harper.

Meeting called to order at 7:31 PM.

Butch Morin seated for Jed Butterfield.

1. Public:

No one from the public.

2. Public Hearing Map 202 Lot 045:

Public hearing for map 303 Lot 045 has been tabled due to a report from the Richmond Fire Department.

3. Mail:

Letter from Norma Thibodeau thanking the Planning Board for her recognition for all the years she has served on the Land Use Boards.

4. Minutes of May 7, 2019:

Page 1, under 1. Public, first line, third word from the end of the sentence add the word to. Should read reference to the Holman sand. Third paragraph down, second line add it. Should read no buffer *it* contains what appears.

Page 2, second paragraph down, second sentence, remove the word a. Should read board that bathroom facilities were not needed.

Page 3, under VII, add a t to the word built.

Motion made by Lloyd Condon to accept the minutes as amended. Seconded by Seth Reece. All in favor. None opposed. Motion carries.

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5. Discussion of Site Plan Review changes:

Discussion on fee schedule changes and what should be considered a part of the site plan. Square feet of building? Square feet of parking area and open storage and if a Mylar would be required.

Doug Bersaw excused himself and left at 8:05 PM.

After a brief discussion,

Motion made by Drew to change the first four charges on page 3 of the Richmond Site Plan Review Regulations and Application fee schedule to read: \$100.00 for the first 1,000 sq. feet then \$10.00/1000 sq. Feet after that.

Seconded by Seth Reece. With no further discussion. Three in favor. Three opposed. Motion failed.

Discussion continued suggesting an application fee of \$100.00 and then adding a cost per 1,000 sq. feet.

Motion made by Vice Condon to amend the Richmond Site Plan Regulations fee schedule to flat fee of \$100.00 for the application fee then \$10.00 for each 1000. Sq. feet in increments of 1000 sq. feet.

Seconded by Drew. Five in favor. One opposed. Motion carries.

Seth Reece excused himself due to family obligations at 8:15 PM.

Discussion to continue working on the Richmond Site Plan Regulations fee schedule to the June 4, 2019 meeting. Other fees located on page 3 of the October 2, 2018 Site plan need to be addressed. It was decided that enough changes are being made so that a Public Hearing will have to take place to accept the changes.

Motion made by Vice Condon the adjourn the meeting. Seconded by Smith. All in favor. None opposed. Motion carries.

Meeting adjourned at 8:38 PM.

Respectfully Submitted,

Kandace Mattson.

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1. **Public:**
2. **Public Hearing Map 202 Lot 045:**
3. **Mail:**
4. **Minutes of May 7, 2019:**
5. **Discussion of Site Plan Review changes:**