

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

**Town of Richmond
Planning Board Public Meeting
December 3, 2013 7:30 PM Richmond Town Hall**

Members Present:

Rick Lewis, Chair
Deb Duffy, Secretary
Lloyd Condon, Vice Chair
Richard Drew
Norma Thibodeau
Carol Jameson, Selectman Rep
Wes Vaughan, Alternate
Butch Morin, Alternate

Members Absent:

Jon Pratt

Meeting called to order @ 7:33

1. Public:

No one from Public

2. Mail:

None.

3. Lot Merger 411-28.5 and 411-28.6:

The Planning Board reviewed a proposed lot merger for Map 411 Lot 28.5 and Map 411 Lot 28.6. Signature of the second owner listed on the deed and the correct Map and Lot numbers were added to the Lot Merger application. The merger was signed by Chairman Lewis and dated December 3, 2013.

The merged lot will be known as Map 411 Lot 28.5-1.

4. Minutes November 19, 2013:

Page 1, Under 1. Public: Third sentence down change the word build to **built**. Then after the word property put a period. Same sentence: and if subdivision the property in the future it would be denied. This entire section of the sentence will be deleted.

Page 2, Under 4. Licensing Junkyards: End of second line down. Question of the responsibilities of the Planning Board when an application is submitted? Change that sentence to read: **The Planning Board posed a question of the responsibilities of the Planning Board when an application is submitted?**

Third line down reads: The Selectmen have the authority to license a junkyard and adhering to the conditions will be essential or legal action will be pursued and the application will not be renewed the following year.

Carol Jameson clarified the intent of that sentence: **The Selectmen have the authority to license a junkyard and the**

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right to impose conditions and pursue legal action or deny a renewal if conditions aren't followed.

Motion made by Lloyd Condon to accept the minutes as amended. Seconded by Richard Drew. All in favor. None opposed. Motion carries.

5. Zoning Ordinance Public hearing 12.17.13:

First sentence on all ordinances **To rewrite and reorganize 405.6.1?** Remove the question mark and replace with a period. This change pertains to **Amendments 1, 2 and 3.**

Amendment 4-Proposed Zoning Ordinance 302 Sand and Gravel: Add the word **in the**, Amendment should read: In accordance with the provisions of RSA 155E, a permit shall be obtained from the Planning Board for all earth excavations **in excess of 1000 cubic yards**, except **in the** Lakeside District.

7. Other:

a. Move to Veterans Hall: The Municipal Building Committee asked what the Planning Boards needs may be to conduct meetings and hearings at the Veterans Hall. After discussion it was determined that an overhead projector, screen and similar equipment would not be needed. The Planning Board asked about the cork board that was located on the wall at the Civil Defense Building. The cork board belongs to the Planning Board and would need to be put on the wall at the Veterans Hall kitchen. Most information (site plans, maps and so on) is tacked to the cork board to discuss proposed business presented to the Planning Board.

b. Excavating permit process committee report: Two Planning Board members met @ 1:00 PM on Saturday Nov. 23, 2013 at the Veterans Hall to discuss a method to track the progress of excavation in Richmond. Public postings were placed inside and outside of the Town Hall and outside the Veterans Hall. Discussion with the Planning Board explaining the possibility of creating forms that would be used to track the progress of the excavation areas in town.

Motion to adjourn made by Lloyd Condon. Seconded by Richard Drew. All in favor.
None opposed. Motion passes.

Respectfully submitted

Kandace Mattson

Attachments:

1. Updated Zoning Amendment: