

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

**Town of Richmond  
Planning Board Public Meeting**

**November 19, 2013**

**7:30 PM**

**Richmond Town Hall**

**Members Present:**

Rick Lewis, Chair  
Deb Duffy, Secretary  
Richard Drew  
Jon Pratt  
Lloyd Condon, Vice Chair  
Norma Thibodeau  
Carol Jameson, Selectman Rep  
Wes Vaughan, Alternate  
Butch Morin, Alternate

**Members Absent:**

Public Present: Kathleen DeLalla.

Meeting called to order @ 7:33

**1. Public:**

Kathleen DeLalla approached the Board in reference to a lot merger located at or near 41 Lasalette Lane. Map 411 Lot 28.5 and Map 411 Lot 28.6 both lots are 1.7 acres, or 3.4 total acres. If lots are merged a second dwelling can not be build on the property and if subdivision the property in the future it would be denied. The land owner would like to consider creating a buffer between their house lot and their neighbors. The application had the old tax map numbers they need to be changed to the new tax numbers; signature is needed from both parties on the deed. Applicant will correct her application and return it to the Land Use office @ the Town Hall.

**2. Mail:**

None.

**3. Minutes November 5, 2013:**

Page 1, under 2. Mail, first line change the word Manuel and **Manual.**

Page 2, first sentence change languages to **language.**

Motion made by Richard Drew to accept the minutes as amended. Seconded by Jon Pratt. Four in favor, 3 abstentions, motion carries.

**4. Licensing Junkyards:**

Selectman's Representative Carol Jameson had a discussion with the Land Use Department in Winchester, Margaret Sharra pertaining to Junkyards. The Town of Winchester doesn't permit new junkyards so information on Richmond's draft license application pertains to new junkyard applications. The present Richmond Zoning doesn't permit

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Junkyards anywhere in town. The draft application would pertain to licensing the present junkyards and not issuing permits to new junkyards. Much of the information on the application needs to be removed. Question of the responsibilities of the Planning Board when an application is submitted? The Selectmen have the authority to license a junkyard and adhering to the conditions will be essential or legal action will be pursued and the application will not be renewed the following year. This would come in front of the Planning Board for a site plan review to adhere to setbacks, screening and so on, but Carol Jameson will find out the expected participation of the Planning Board. There are several junkyards they all need to be researched individually to find the records and reconstruct the scope of each junkyard in Richmond.

**5. Zoning Ordinance Ballot 2014:**

**Proposed Zoning Ballot:**

Under Amendment #2. Change the word set backs to **setbacks**.

Under Amendment #4 change right or those to **right vs. those**.

Under 302 Sand and Gravel pull **RSA 155: E-2-a**

**Amendments to the Zoning Ordinance:**

Public handout for Public Hearing for December 3, 2013.

Amendment #1. Present Zoning, underline **Wetland Conservation District**. Under Proposed Zoning Ordinance, underline **wetlands**.

Amendment #2. Change the word set backs to **setbacks**.

Present Zoning underline: **eighty-three (83) feet from the center of the public road**.

Under Proposed Zoning Ordinance, underline: **fifty feet (50) from the edge of the public right-of-way**.

Amendment #4. Pull **(RSA 155E-2-a)**.

**6. Excavating permit process committee report:**

Rick Lewis and Richard Drew agreed to serve on the Excavation Permit Committee to create a procedure to improve communications and procedures for reclamation of gravel pits between the Planning Board, Board of Selectman and the applicant. The committee will meet on Saturday Nov. 23 @ 1:00 PM located at the Town Hall. The final information will be posted publicly within the time required, minutes will be taken.

**7. Other:**

1. Lot Merger addressed under Public.

Motion to adjourn made by Richard Drew. Seconded by Jon Pratt. All in favor.  
None opposed. Motion passes.

Respectfully submitted

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Kandace Mattson

**Attachments:**

1. **Updated Zoning Amendment:**