

The Parks and Recreation Commission

These minutes may be approved and/or amended at the following meeting.

Minutes from January 6, 2015

Meeting called to order at 6:08 pm by Marcus

Members present are Marcus Beauregard, Elaine Moriarty, Karen Daugherty, and Susan Harrington. And Kathy McWhirk to advise.

The minutes from October 28, 2015 were reviewed and approved with no amendments. Marcus moves to approve 2nd by Karen.

Town Annual Report: Marcus passed around his draft of the write up. Elaine and Susan submitted their write ups to Marcus.

Check book/Receipts: A checking account will be opened to keep the donations that we receive. Karen said she would be in charge of the check book if no one else was interested in doing it. The account will require two signatures which will be Marcus and Karen. Marcus will handle the bookkeeping.

***** If you need to submit a receipt *****

1. Submit original receipt to Marcus who will then give it to Heidi.
- OR**
2. Submit original receipt to Heidi and a copy to Marcus.

Meetings: We are required to meet no less than once quarterly. Since this is our slow time we will not meet again until April 7, 2015.

Beach/Amidon Park: Marcus will be taking measurements of a sign in Keene. The new sign will be for Amidon Park.

Other: Per Kathy the bulletin boards that are currently by the Four Corner Store will eventually be moved to the Four Corner Store.

Due to an error with the credit card, the remaining balance of the 2014 budget went to the general fund.

Per Elaine, party pictures and articles should be sent to John Boscallini.

Karen called to adjourn meeting at 6:53 pm 2nd by Elaine.

Handwritten signature and date 1/14/15