

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: October 14, 2013 Time: 7:00 PM

Selectmen's Meeting Minutes

Attending: Sandra Gillis and Carol Jameson

Appointments:

Joe & Bonnie Bannister (M201 L34) met with the Board, reference their driveway/Town ROW. Gillis reviewed the information that was discussed last week on the possible ways to handle the issue of the Town owning the land under their driveway. The portion of the driveway on Town owned land is a Class VI road. The Town cannot maintain this road by law. The Selectmen suggested one option would be to deed this property to the Bannister's. Bannister believes that if they accept this their land will be landlocked and not available for sub-division. The Bannister's wants keep their options open and therefore and would like the Town to retain ownership. The Selectmen advised the Bannister's that their deeded easement over the Town owned land gives them the right to maintain the driveway.

Brian Foucher/WiValley met with the Board, reference the pricing of internet from FastRoads. Because of the size of the Town WiValley is able to offer residential pricing for the Town facilities. Foucher reviewed options for telephone service as well as internet. The Board will review the submitted proposal.

Rick Lewis & Kim Mattson, Planning Board and Annette Tokunaga, Town Clerk met with the Board, reference the Shared Services policy. Tokunaga stated that the Town Clerk's office will not be using the copier located in the hall or the postage meter in 2014. Tokunaga would also like her telephone bill separate from the Town Hall bill. Lewis stated that the Planning Board will not be adding to their budget per the memo for shared services.

Robert Coy, Emergency Mgt. Director and Ed Atkins, Fire Chief met with the Board, reference the renovations to the new EOC and Fire Command Center. The Fire chief submitted a timeline and plan for the new area. Atkins proposed a 3 year deadline to get the EOC/Fire Command Center complete. Layout and function were discussed. Gillis stated that setting up a temporary EOC is necessary. All upgrades wanted cannot be done immediately because of funding restrictions, yet an operational EOC is necessary.

Marcia Lee met with the Board, reference her concern about Sprague Road and not being notified of repairs to the road. The water bars being cleaned out, she believes, will make Swanson property "wet lands". Gillis reminded her of the letter the Board sent out after property owners complained about the condition of Sprague Road. The road agent is trying to improve the condition of the road, as was requested by the property owners. Gillis stated that the Town has the right to maintain the current water bars in the upkeep of the road. Gillis explained that the water bars were created many years ago to maintain the road as the road agent, at the time, felt was necessary. Lee thought the process should be changed now that more funds were available, according to Lee. Gillis stated that the Board will review this with the Road Agent.

Lt. Wood, Police Dept. met with the Board, reference the purchase of an enclosed trailer for the OHRV which can be stored at the PD. Currently, the OHRV is housed away from the PD for security reasons. Having the enclosed trailer will allow direct access to the OHRV. The funds will come from the Detail Revolving Fund. The Board approved this purchase.

Meeting:

Sandy Perry reviewed options for renovations at the Vet's Hall. Gillis requested a formal recommendation and summary of costs for the Board to review.

Jameson moved; Gillis 2nd; the Board voted to sign the manifest dated 10/14/2013 in the amount of \$131,949.99.

The Board met with Larry Richardson, reference the Assistant Emergency Mgt. Director position. Richardson noted his longevity in town as an asset to the position. Richardson was a safety manager in a prior position and dealt with the State frequently.

There being no other business, the Board adjourned at 9:45pm.