



Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

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November 6, 2017 Meeting

Selectmen present: Christin Daugherty, William Daniels, and Carol Jameson

Absent:

Meeting opened at 5:31 pm

*****Approve Manifest**

Jameson moved; Daugherty 2nd; the Board voted to approved the manifest dated November 6, 2017 for the week of Oct. 27-Nov. 2, 2017, in the amount of \$19,273.50 for accounts payable/payroll.

*****Selectmen**

Board discussed 2017 Tax Rate after receiving Preliminary Tax rate from the Department of Revenue Administration. Board determined to buy down the municipal tax rate from the Fund Balance so that it will be lower than last year. The Administrative Assistant, Susan Harrington, will enter the data in the Department of Revenue Administration processing software tomorrow and will have final tax rate within the week.

Board discussed job description and wages for winter shoveling.

Allison Van Brocklin contacted the office reference Thanksgiving and Christmas food baskets.

Check received from New England Forestry Consultants in the amount of \$24,268.44 for logging of Map 202 Lot 31.

Note from Mike Jablon stating he would offer his help with cleaning a property in town; reviewed.

Received email of Close Out Certification and Documentation from CDFA reference 4 Corner Store; reviewed.

Email received from Vachon Clukay & Co. PC reference Engagement Letter and Fraud Questionnaire.

Letter from State of NH Department of Revenue reference 2017 Equalization process; reviewed.

Pubic Appointments

Bonnie Pratt met with the Board reference equipment agreement and tax payment.

Ed Atkins met with the Board for 2018 Budget request presentation for the Fire Department.

Approved 2017 Budget= \$53,100.00

Requested 2018 Budget=\$53,550.00

Pam and Alan Bielunis, Town Building Custodians met with the Board reference building maintenance and repairs.

John Janicki met with the Board for the 2018 Budget request presentation for Emergency Management. Proposal from Gary Jackson for new furnace; Jameson moved; Daniels 2nd; the Board voted to approve proposal for new furnace, payable from Municipal Building Maintenance Capital Reserve.

Approved 2017 Budget= \$14,268.00

Requested 2018 Budget= \$10,850.00

Meeting adjourned at 8:32 pm

**Respectfully submitted,
Susan Harrington**