

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: November 25, 2013 Time: 6:30 PM

Selectmen's Meeting Minutes

Attending: Sandra Gillis, Carol Jameson, and Debie Boncal

Gillis moved; Jameson 2nd; the Board voted to enter non-public session under RSA 91A:2(a) to discuss personnel issues. Roll call: Gillis (Y) Jameson (Y). Boncal joined the meeting at 7pm. Non-public was entered at 6:33pm. Non-public ended at 7:20pm. Minutes have been sealed.

Appointments:

Steve Boscarino/Tax Collector met with the Board. Boscarino advised the Board that second billing tax bills were mailed out Friday 11/22 at 10am.

Library Trustees/Librarian presented their 2014 budget request. The 2014 budget request was reviewed line by line. The 2014 request is an increase of \$738.00 over 2013 approved budget. The request may increase slightly if the library changes internet provider. Updating the area for archives was discussed. Gillis advised that they put together a CIP in preparation for a Warrant Article in 2014.

Mark Beauregard/ Parks presented the 2014 budget request for Parks. A significant increase (\$1000) is due to some drainage work necessary for the field behind the fire department. Gillis asked that Beauregard coordinate with the Road Agent, PD and FD because they are looking at drainage repair work as well. The 2014 budget request for Parks is \$1640.00 over the 2013 approved budget. Beauregard also submitted CIP. Beauregard questioned if the Health budget will remain flat for 2014. Gillis stated at this time it will be the same as 2013. Gillis questioned if Beauregard incurs personal expenses. Board discussed expenses.

Loreal Schmidt/Treasurer presented the 2014 budget request for Financial Administration. The 2014 budget is a decrease of \$1297.00 from the 2013 approved budget.

Meeting:

Mail opened and reviewed.

Boncal moved; Gillis 2nd; the Board voted to sign the manifest dated 11/25/2013 in the amount of \$445,300.82; \$330,175.41 from the NHDOT reimbursement to pay off the Bridge loan and \$121,545.83 for the November MRSD payment.

Gillis moved; Boncal 2nd; the Board voted and approved a Land Use Change Tax warrant for M405 L088.

Gillis moved; Jameson 2nd; the Board approved selling 3 oak swivel chairs for \$25.00 each. These chairs were determined to be unusable in the municipality by the state Dept. of Safety. Gillis reviewed this with NHMA (Chris Fillmore) and was advised that this disposition was part of the selectmen's duty to manage town affairs.

There being no further business the Board voted to adjourn 9:30pm