

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



Nov. 1, 2016 Meeting

Selectmen present: Christin Daugherty, Kathryn McWhirk and Carol Jameson
Absent:

Meeting opened at 9:15am

*****Administrators Report**

Wood advised that the appointment for Debra Coll needs to be amended per RSA 669:17.

Wood stated that she will not be in the office until 5:30p on 11/7 due to other employment obligations and will be requesting the submission of timesheets for week ending 11/3 from the department heads be delivered by 11/5 at noon.

David Crane from Eversource would like to discuss the tree cutting in Town and explain why trees were cut. He requested a call back from a selectman to discuss.

*****Approve Manifest**

McWhirk moved; Daugherty 2nd; the Board voted to approve the manifest dated Oct. 31, 2016 for week of Oct. 25, 2016 – Oct. 31, 2016, in the amount of: \$7,757.12 for accounts payable/payroll.

*****Selectmen**

Selectman Jameson noted that the work session planned for 10/31 was cancelled due to improper noticing.

Daugherty discussed a revision to the driveway permit application process to include approval from the ZCO so that setbacks can be reviewed after the Road Agent describes where he would like to see the driveway so that zoning is not violated.

Daugherty moved; Jameson 2nd; the Board voted to enter Non-Public session per RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll call Daugherty (Y), McWhirk (Y), Jameson (Y). Non Public was enter at 10:26am

Daugherty made a motion to reconvene Public Session; Jameson 2nd; the Board voted to re-enter public session. Daugherty (Y), McWhirk (Y), Jameson (Y).
Public session was enter at 10:41am

Daugherty made a motion to NOT SEAL the minutes from the Non-Public session; Jameson 2nd; the Board voted to NOT SEAL the minutes. Roll call Daugherty (Y), McWhirk (Y), Jameson (Y).

Daugherty moved; Jameson 2nd; the Board voted to enter Non-Public session per RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll call Daugherty (Y), McWhirk (Y), Jameson (Y). Non Public was enter at 10: 43am

Daugherty made a motion to reconvene Public Session; Jameson 2nd; the Board voted to re-enter public session. Daugherty (Y), McWhirk (Y), Jameson (Y).
Public session was enter at 10:59am

Daugherty made a motion to SEAL the minutes from the Non-Public session; Jameson 2nd; the Board voted to SEAL the minutes. Roll call Daugherty (Y), McWhirk (Y), Jameson (Y). Minutes are sealed.

Selectman McWhirk left the meeting at 11:02am.

Jameson moved; Daugherty 2nd; the Board voted to approve 2016-2 tax warrant.

Daugherty moved; Jameson 2nd; the Board voted amend the appointment of Debra Coll to read "Term to expire March 2019".

Daugherty moved; Jameson 2nd; the Board voted to approve the Petition and Pole License for #31-0980 at the request of the Town Clerk, noting that the memo states to sign 3 copies but there were only 2 copies attached.

Jameson moved; Daugherty 2nd; the Board approved the rental of the Vets Hall on Nov. 19th for 4 hours.

Email from Steve Rickerich reference October meeting with the DES – reviewed.
Letter from NE Forestry Consultants reference Product Sale Remittance for Allen lot – reviewed.

Invitation from MRSD to attend an Elected Officials forum/retreat on November 5th at 8am – read.

Letter from NHDES reference approval for construction of individual sewage disposal system on M411 L031 – read.

Sample Fund Balance Policy from Vachon Clukay – reviewed.

Memo from Primex reference Cyber Liability – read.

Public Appointments

CarolAnn Rocheleau/Health Officer met with the Board, reference new information received at a recent workshop on squatters and nuisances. Discussed potential issues in Town.

Brendan Bosquet/Chief of Police met with the Board, reference monthly scheduled meeting with Board to discuss activity at the police department.

Meeting adjourned at 11:37am