

DRAFT

Richmond Trustee of Trust Funds
Minutes of January 25, 2024

The Trustees of the Trust Funds met on January 25, 2024 at 641 Old Homestead Hwy. in Richmond. Absent was Rostislav (“Rosti”) Eismont. Present were Francesca (“Fran”) Heap and Stillman (“Tim”) Rogers. No members of the public were in attendance.

The meeting opened at 4:15 PM.

NH PDIP has not processed Tim’s application for software access. Tim will try to fax a new application from his house, because the fax machine at Town Hall is not working.

Tim and Fran reviewed the minutes of the meeting of November 30, 2023. The minutes were accepted as written.

Tim and Fran examined the NH PDIP December statement and the Cemetery Perpetual Care spreadsheet in preparation for the 2023 MS-9 ledger entries. The State of NH stated it would accept data feeds from NH PDIP for the first time, which raised concerns about the rounding errors which occur when dividing small numbers on the Cemetery Perpetual Care spreadsheet and how those errors might affect the MS-9 entries for the cemetery trusts. Also, cemetery names might now be required on all MS-9 ledger entries; perpetual care plots are located in New South, Old South, and Middletown cemeteries, per Jerry Merrifield, Cemetery Trustee. Fran plans to save a draft of the MS-9 entries to email to Rosti and Tim for approval.

The Trustees are scheduled to meet at 4 PM on Thursday, February 22, 2024, in anticipation of a Fire Department fund transfer request. Tim will be away most of March.

The meeting closed at 5:05 PM.

Respectfully submitted,
Francesca Heap, Trustee