

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: May 6, 2013 Time: 7:10 PM

Selectmen's Meeting Minutes

Attending: Debie Boncal, Carol Jameson and Sandra Gillis

Read mail and signed checks

Tax Collector Steve Boscarino addressed the BOS on recent collection activities. Current status of liens and outstanding balances on property taxes were discussed. The time table for liening and deeding was also discussed.

Jeff Taylor spoke with the BOS about assisting in the Timber Tax Assessment Worksheet. Discussed stumpage value, which the DRA decides, and the matrix worksheet. Taylor stated that a co-worker, Brian Johnson, would be happy to work with the town.

Bonnie Pratt spoke with the BOS about a recent C & D letter she received. She indicated that Paul Grasewicz is coming to the property Wed. 5/8 at 9am. Ms. Pratt invited the BOS to attend. Ms. Pratt indicated that 99% of silt fence is up. She stated that she needs to find a new underwriter for the bonds, and she is still working on this. Gillis stated that today is the last day to respond to the C & D and the response needs to be done through the 8th Circuit District Division. Gillis stated she will contact the attorney and see what can be done to postpone any action until Thursday. Gillis stated that Ms. Pratt needs to contact the court tomorrow to avoid going into the penalty phase.

Gillis asked Ms. Pratt about meeting with waste management. Gillis stated that she has never been advised of any meeting regarding the Transfer Station. Ms. Pratt stated that Gillis should contact John Gomarolo.

Steve Goslee met with the BOS for a building permit to build a barn on Map 408 Lot 030. Proposed starting date is early June. Mr. Goslee indicated that he has already spoken with Matt Drew and Matt will be doing a site visit once advised the permit is approved. Gillis moved, Jameson 2nd, the Board voted to approve the building permit for Steve Goslee for M408 L030. Permit 2013-006 was issued.

Patricia Moulton met with the BOS and signed her tax payment schedule with the Town of Richmond for tax Map 408 Lot 017. Start date is recorded as April 03, 2013 with monthly payments to continue the 3rd of the month. Gillis moved; Jameson 2nd; the Board voted to approve and sign the agreement.

Gillis called John Bocalini as requested to meet by phone. Mr. Bocalini is requesting the BOS ask the St. Benedict's center to install 2 stop signs.

John Hillock Jr. addressed the BOS about an inspection license for his business. Gillis stated that she is unsure what is required by the BOS. Mr. Hillock stated that the Town will be contacted by the State. Gillis stated that Mr. Hillock could have the State send the letter but she could not guarantee the BOS would sign until they reviewed the letter.

The BOS reviewed proposed open hours for the office with Bev Hart. Ms. Hart indicated that the proposed hours will work for her. Gillis stated the new hours will begin on Tuesday, May 7th.

BOS reviewed building permit application process. BOS discussed adding a disclaimer that building permit fees are non-refundable. Wood to work on adding the disclaimer to the template for building permits. Gillis moved; Jameson 2nd; BOS voted to add disclaimer that all building permit fees are non-refundable and are payable in accordance with the Town of Richmond Zoning Ordinance.

BOS reviewed Sale of Town property-Habitat for Humanity status. Jameson advised that the prior owner has been contacted and will be signing necessary paperwork to sell the property.

Jameson reviewed what she found out about paying employees other than weekly. BOS concerned about going from monthly pay to weekly pay. Town has not received permission from the DoL to pay employees monthly.

Tax Collector Steve Boscarino brought in abatements to be signed. Gillis moved; Boncal 2nd; the Board voted to approve tax abatement refund for M408 L40.

Gillis moved; Boncal 2nd; the Board voted to approve a tax abatement refund for M407 L72.

Gillis moved; Boncal 2nd; the Board voted to approve tax abatement refund for M405 L124.

Gillis moved; Jameson 2nd; the Board voted to approve Intent to Cut for M405 L5

Gillis moved; Jameson 2nd; the Board voted to approve Driveway Permit for M415 L101.

Gillis moved; Boncal 2nd; the Board voted to approve Driveway Permit for M410, L45.

BOS discussed painting Vet's Hall with Building Committee member Sandy Perry.

Boncal moved; Gillis 2nd; the Board voted to accept the manifest dated May 6, 2013.

Boncal reviewed her site visit to the Fire Dept. Boncal stated that they do not have a computer the Fire Dept. can use. Boncal stated that a laptop would be feasible, which will come out of the Fire Dept. budget.

Vermont Yankee exercise scheduled for Thursday, May 8th was discussed.

Gillis moved; Boncal 2nd; the Board voted to enter non-public per **91-A 3 II** (a). Roll call: Gillis yes, Boncal yes, Jameson yes. Non- public was entered at 9:34pm. Public session was reconvened at 10:03pm. The minutes have been sealed.

Gillis moved; Jameson 2nd; the Board voted to enter non-public per **91-A 3 II** (c). Roll call: Gillis yes, Boncal yes, Jameson yes. Non- public was entered at 10:04pm. Public session was reconvened at 10:07pm. The minutes have been sealed.

Gillis moved; Jameson 2nd; the Board voted to enter non-public per **91-A 3 II** (e). Roll call: Gillis yes, Boncal yes, Jameson yes. Non- public was entered at 10:10pm. Public session was reconvened at 10:20pm. The minutes have been sealed.

There being no other business, the Board adjourned at 10:30pm.