

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**May 15, 2017 Meeting**

**Selectmen present: Christin Daugherty, Carol Jameson and William Daniels**

**Absent:**

**Meeting opened at 5:30pm**

**\*\*\*Administrators Report**

Wood stated that the warrant for the first issue tax billing is a track to be ready for Monday, May 22. She has contacted the Tax Collector for the due date. Anticipate the bills being mailed by June 1<sup>st</sup>.

S. Harrington has reached out to several Towns that utilize Standard Power. Only Winchester and Hinsdale have responded and both have stated they are happy with the service.

**\*\*\*Approve Manifest**

Jameson moved; Daniels 2<sup>nd</sup>; the Board voted to approve the manifest dated May 15, 2017 for week of May 9 – May 15, 2017, in the amount of \$ 35,665.82 for accounts payable/payroll.

**\*\*\*Selectmen**

Reviewed scope of work from Suburban Propane for new tank to accommodate the new generator installed at the Town Hall and Vets Hall. Daugherty moved; Daniels 2<sup>nd</sup>; the Board approved the work as proposed.

Board reviewed and completed a new authorization to submit claims form for CDFFA grant (4 Corners area). This is to remove Kathryn McWhirk and add William Daniels as authorized signers.

Daugherty moved; Jameson 2<sup>nd</sup>; the Board approved the Intent to Cut for M407 L016.

Daugherty moved; Jameson 2<sup>nd</sup>; the Board approved the Intent to Cut for M415 L010.

Daniels moved; Jameson 2<sup>nd</sup>; the Board voted to dissolve the Voluntary Energy Committee formed via Article 41; 2007 Annual Town Meeting as a recommendation for the Board to create.

Memo from NH DES reference Information on Class B Firefighting Foam and Potential PFCs and Request for Notification of Use – reviewed. Memo was also given to the Fire Department and Health Officer.

Memo, reference seminar on “Effective Approaches to Employee Discipline” – reviewed.

Letter from Antioch University, reference Impacts of Drought on Wells and Landscaping – read.

Email from resident, reference follow-up to road complaint – read. Board discussed a warrant article in 2018 for “temporary spring maintenance” and allow tax payers to decide whether to fund. These funds will be used for temporary repair to roads during “mud and pothole season”. Also, selectmen will view and drive road to get an idea of condition.

## **Public Appointments**

**Annette Tokunaga/Town Clerk** met with the Board, reference search for Deputy Town Clerk. Wage schedule for the Deputy was discussed and approved as recommended by the Town Clerk. In addition, Tokunaga distributed documents to this office based on Retention schedule.

**Peter Mulhall and Jerry Mills/Library Trustees** met with the Board, reference necessary work to library and surrounding area. Discussed condition of surrounding area of library: moss build up on roof; removal of tree stumps; mold on exterior of building; granite step at front of building (liability issue?, safety issue?, non-issue if building is listed on National Registry of Historic Buildings?)

Also Trustees are supporting a resident going for his Eagle Scout and that resident will discuss proposed project with the Board.

**Jed Butterfield and Peter Mulhall** met with the Board reference committee minutes and proposed charge for said committee. Board reviewed minutes and reviewed the proposed charge as listed and questioned the need of a twofold charge.

*The charge to the adhoc committee is twofold:*

- 1. To educate the Richmond Selectboard and the citizens of Richmond regarding the MRSD fiscal policies and procedures as well as its operation as it pertains to the investigation of the education options.*
- 2. To investigate schooling alternatives for Richmond students that will provide a quality education for these students, and to the extent possible determine the pro's, con's, and viability of each option. The Selectboard requests a written report outlining the alternatives along with a discussion as to the implications and feasibility of each, keeping in mind that the main impetus for forming the committee is to meet the Selectboard's desire to provide a quality education in the most cost-effective means possible.*

Committee members to review and report back to the Board. Members of new committee with be appointed at that time.

Daugherty moved; Jameson 2<sup>nd</sup>; the Board voted to enter Non-Public Session under NH RSA 91-A:3 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Roll call: Daugherty (Y), Jameson (Y), Daniels (Y). Non Public was entered at 6:33pm.

Daugherty moved; Jameson 2<sup>nd</sup>; the Board voted to re-enter public session. Roll call: Daugherty (Y), Jameson (Y), Daniels (Y). Public session was reconvened at 6:46pm.

Daugherty moved; Jameson 2<sup>nd</sup>; the Board voted to NOT SEAL minutes from Non Public Session. Roll call (Y), Jameson (Y), Daniels (Y). Minutes are NOT SEALED.

**Lt. Wood/Police Department** met with the Board, reference Board concerns with resident.

**Meeting adjourned at 7:12pm**