

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: May 13, 2013 Time: 7:10 PM

Selectmen's Meeting Minutes

Attending: Debie Boncal, Carol Jameson and Sandra Gillis

Read mail

Brian Foucher from WiValley met with the BOS. Wendy O'Brien attended as well. Foucher gave an overview of what WiValley/FastRoads was working on. Possibilities about internet connection were discussed.

William Hillock and Sherri Reynolds addressed the Board. They discussed getting a Building Permit for Map 409 Lot 39. Mr. Hillock explained the work to date on the structure. Gillis explained the information needed to obtain the permit. Need permit for replacement foundation, rebuilding existing building and potential deck added off second floor.

BOS discussed building maintenance. Painting the Vet's Hall was discussed. Fire Dept. refurbishing of Mack Pumper/Tanker model R686FCS. There is a question of if the scope fits the criteria of the CR to use funds from the Fire Truck Fund. Terry O'Rorke read the articles from the Trustees of the Trust Funds. Gillis asked O'Rorke if she felt the activity of refurbishing would fit the intent of the Trust. Jameson stated that she believes the activity proposed fits the scope. Gillis to follow up with LGC.

O'Rorke gave BOS documentation for the newly established Trust Fund for Rescue Equipment.

Boncal moved; Gillis 2nd; the BOS voted to accept and sign the 2013 1st Billing Tax Warrant in the amount of \$1,124,722.00. Due date: Wednesday, July 3, 2013. Warrant submitted to Tax Collector Steve Boscarino.

Generator for the CD building discussed. The question of whether the funding/grant covered both the cost of the generator and the installation or just the installation costs. Gillis to call Roberta Frasier.

Jameson updated the Board on the monthly payroll issue. DOL suggests getting the request for monthly pay from the employee and to put it in writing and to state on the form that they are part-time employees. Jameson to create a form so that all employees use the same request.

Boncal updated the Board on CharlesWorks and municipal email addresses. Boncal requested current list of email addresses used by the Town of Richmond from CharlesWorks. BOS reviewed the known email addresses and discussed which email addresses to keep and ones to remove. Updates to the Town website were reviewed.

Jameson reviewed her ideas of working on the policies and procedures. BOS to schedule a public work session to work on this as to not use Selectman's meeting time.

Gillis updated the Board on Faye Martin Road upgrade.

BOS discussed Direct Assistance process and guidelines for Richmond.

Boncal moved; Jameson 2nd; the Board voted to approve Manifest dates May 13, 2013.

There being no other business, the Board adjourned at 9:30pm.