

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**DATE: March 25, 2013 Time: 6:00 PM**

The board convened the public session at 6:00pm at the civil defense building. Non-public session was entered at 6:00pm. Public session was reconvened at the town hall at 7:00pm. Minutes have been sealed.

Selectmen's Meeting Minutes

Attending: Deborah Boncal, Carol Jameson and Sandra Gillis

Read mail and signed manifest

Ron Wright addressed the Board and inquired about a building permit application. He currently has a building on his property that is used as a shed. He has recently moved a mobile home on the property and received a letter from the town stating he needs a building permit. The Board discussed the zoning regulations with Mr. Wright and will do some further research on whether the mobile home is allowed because the property is on a class V1 road. Mr. Wright also discussed the possibility of attaching the mobile home onto the truck and registering it.

Frank Groeber addressed the board with a building permit application. He is erecting a 10x14 shed on his property. Gillis made a motion to approve the building permit application for a goat shed for Frank Groeber and will ask the zoning compliance officer to confirm the setbacks. Boncal seconded it. Motion carried.

Boncal made a motion to deny the veteran's tax credit for Frank Groeber because he hasn't been a NH resident for one year. Gillis seconded it. Motion carried.

Richard Bartos addressed the board regarding the letter he received about the need for a building permit and he informed the board he is constructing an art project of some form on a trailer and he doesn't know what it will be or where it will be but will let the board know when he is done. Gillis also asked him to inform his neighbors of what he is doing.

Marcus Beauregard addressed the board and asked for the snow pile next to the civil defense building be removed so there is more room for parking. He also informed the board he will be mowing and cleaning the park lawn again this year.

The board discussed a letter from the library board of trustees regarding the new furnace at the library. Arbogast has offered to replace the furnace with a 60,000 BTU if the town agreed to insulate the duct work. Gillis made a motion to sign the letter from Arbogast Energy Auditing accepting the town's scope of responsibility and the Arbogast Energy Auditing scope of responsibility to replace the furnace at the library. Boncal seconded it. Motion carried.

Steve Boscarino, tax collector, addressed the board and asked them to find when the town has adopted RSA 80:80, if it has been adopted. Bev will do research on that and get back to Steve.

Gillis made a motion to approve and sign the MS-2, report of appropriations approved at town meeting. Jameson seconded it. Motion carried.

Gillis made a motion to reappoint John Bocalini to the voluntary energy committee. Boncal seconded it. Motion carried.

Boncal made a motion to approve the abatement application for M407-072. The new assessment is \$177,100.00. Gillis seconded it. Motion carried.

Boncal made a motion to transfer \$7308.00 from the detail account to pay Beltronics Inc. for upgrades for the new cruiser. Jameson seconded it. Motion carried.

Boncal made a motion to transfer \$38,573.31 from the municipal construction and renovation fund for payment to W. Rindge Builders. Jameson seconded it. Motion carried.

Boncal made a motion to hire Key Hydronics Inc. for the installation of a concrete pad and generator at the civil defense building. Jameson seconded it. Motion carried. The project will be paid for by the "RERP" grant.

The board discussed the flagpole at the Veteran's Hall. It is illuminated but doesn't have a flag on it. There have been many purchased in the past, which were stolen. Jameson will look into it.

The board discussed what each members "bucket list" is and what they would like to see happen in the coming year. Jameson would like the annual report to be in larger print. The board will use a different company next year to print the town reports. She would also like to start discussing junkyards around town and what the resolution would be. Jameson would like to start researching grants that are available to the town and would like to start writing grants. She will discuss needs with the town department heads.

Boncal will work on the website to get it completed. She would also like a standard time card for all employees that show the in and out times for all employees.

Gillis would like to convert the Quickbooks financial format to mirror the DRA accounts. She would like monthly financial reports for all departments and monitor all town policies. The board will schedule with Mark Beal to discuss the Fay Martin Rd upgrade. Gillis would like to compile a list of town building repairs or renovations and come up with a plan to follow through with it.

The board discussed the assignments for each board member. There is a position for the waste management district commission and the planning board. There also has to be a welfare officer appointed and decide who will be chairman of the board. Gillis will remain chairman of the board but would like Boncal to take over chairman of the board in six months. Jameson will be the welfare officer. Boncal will stay on the planning board.

Gillis made a motion to appoint Carol Jameson as welfare officer as of April 1<sup>st</sup>, 2013. Boncal seconded it. Motion carried.

Boncal made a motion to sign the March 25, 2013 manifest. Gillis seconded it. Motion carried.

There being no other business, the Board adjourned at 10:00pm.