

**Richmond Public Library  
Board of Trustees Meeting  
Minutes of April 2, 2018**

The meeting was called to order at 10:45 AM. Peter Mulhall, Chair; Sheldon Perry, Treasurer; Jerry Mills, Secretary; and Wendy O'Brien, Librarian, were in attendance.

**Recognition of Guest(s):** None

**Public Comments:** None

**Acceptance of Previous Minutes:** It was moved, seconded, and all voted in favor to accept the minutes of Feb. 18<sup>th</sup>, 2018. **Treasurer's Report:** Peter reviewed the Financial Report compiled by Kathleen with balances for the various library accounts with \$9,300.76 in the Operating Account and \$2,966.35 in the Librarians' account. There was \$12,267.11 in the checking accounts. The Treasurer's report was accepted.

**Status of Library:**

- A State sponsored 3D printer program was a big draw for numerous families. Wendy has put together new Trustee information packets and distributed them.
- Programming: The Coffee Hour and the Knitting Group programs both continue with good attendance. Teen Pizza Night was canceled due to snow. Preschool programming on Wednesdays continues. Cameron Prior from the Richmond Police Dept. plans on holding monthly programs, the 1<sup>st</sup> May 19. He will make a presentation on scams that target senior citizens.
- Archives: The Library has received a large accession from Bob and Jan Weekes. Additionally, Bob and Jan were nominated to receive the volunteer of the year award. A new computer for the archives project will be ordered to replace the damaged one. The exhibit Elizabeth McColleston may be delayed due to computer issues.
- Wendy and Bonnie will continue to work on the files for the archives during 2018.
- Building Issues: An electrician has fixed issues with ceiling and emergency lights. Also, the bulletin board in the Children's Room has been properly secured to the wall.
- Summer Reading Program: A musical theme is underway for this program utilizing several local artist as well as a small "readers theater" put on by the teens in the Pizza Group. This program will start June 16<sup>th</sup> and continue each Wednesday from June 20<sup>th</sup> to August 15. Plans also include prizes of free books for those children who fulfill the guidelines of the summer reading program.
- A motion was made, seconded, and all voted in favor of accepting the Librarian's report.

## **Old Business:**

- The computer for the Archive Project was discussed and a replacement was selected during the meeting.

## **New Business:**

- Wendy is organizing boxes as they come from the Keene archive center. Photos of interest will be scanned asap. Bob and Jan Weekes were voted on to receive the Volunteer of the Year Award. A policy on closing the Library on Wednesdays if schools are closed due to weather conditions was discussed.
- Peter will coordinate with Sheldon on financial record keeping.
- Plaques for town buildings were discussed and Jerry will contact suppliers for information as to cost and sizing available. The plaque for the Library will be a gift from the Richmond Historical Society. He also reviewed plans for hikes around town to tour historic sites this year, the first being May 2<sup>nd</sup> to Monument Road.

**Monetary gifts/donation(s): Mr. Don Ray sent a check to the Library in appreciation of services provided. A letter of thanks to him will be sent asap.**

Our next board meeting is scheduled for Monday, May 14th, 2018 at 10:30 AM.

Meeting adjourned at 11:45 a.m..

Respectfully submitted,

Jerry Mills, Secretary