

**Richmond Public Library
Meeting of Trustees
18 February 2020**

Call to Order:

The meeting was called to order at 1:33 pm by Mr. Jerry Mills Chairman of the RPL Board of Trustees. The meeting was attended by Ms. Wendy O'Brien RPL Librarian, Douglass Bartlett Treasurer, and John Lewis Secretary.

Recognition and Comments of Guests

The Meeting was attended by Ms. Dixie Guerian who has expressed interest in standing for election as a Trustee of the RPL.

Disposition of Minutes of Previous Meetings

JM moved that the minutes of the 19 January 2020 Meeting be accepted with minor revision of date. DB seconded.

Treasurers Report

JM and WO and DB reported continuing difficulties in the access of RPL accounts held at the Winchester branch of the TD Bank. Various solutions have been proposed. Discussion focused on the obvious advantages to the RPL Treasurer to have online access to the RPL accounts which would allow for immediate access for meeting preparation.

Checking Accounts

Operations Acct

As of 18 Feb 2020 \$16,653.70 was available in the RPL Operations Acct at TD Bank

Librarian's Account Acct

As of 18 Feb 2020 \$1306.53 was available in the RPL Librarians Account at TD Bank.

The Treasurers report was accepted. JM motion. JAL seconded.

Librarian and Archivist Report:

Wendy's Librarian's Report of 14 January 2020 was accepted without revision.
Motion by JM. Seconded by JAL

Librarian's Report

Wendy reported that the Saturday Knitting Circle, Teen Pizza Night, and RPL Book Club continue to flourish. The February Meeting Teen Pizza Night of Feb 26 will be enriched by a "Technology Toys" component which Wendy has thoughtfully developed. This led to a discussion of the value to the RPL Teen Meetings of a permanent 3D printer. Preliminary investigations into the cost, maintenance, supervision and frequency of use are being pursued. Wendy reported that a 3D printing session was held previously for Richmond Teens. A 3D printing course for adults could be contemplated.

Archivist Report

Wendy continues her work as Archivist, working to make hard copies of all Richmond Roosters which were previously published on line to be included in the complete RR files. The historic Richmond photograph rescanning project continues and with its completion the Richmond Archives Past Perfect photographs can be made accessible online through the NH History Network, an initiative championed by Wendy.

RPL Maintenance and Rehabilitation

The installation of four new windows in the original RPL building has been completed by Steve LaFlam. As previously reported to the Richmond Town Selectman, contractor/vendor confusion over the technical specifications of the windows commercially available has resulted in only the four windows replaced so that they now meet the insulation standards of the windows in the Edith Atkins Room. Accordingly a refund of \$1,758.65 will be returned to the Town of Richmond.

Still to be addressed is the replacement of the 2 Emergency Lights by the electrician Tim Touissant. Wendy discussed the need, in the interest of personal nighttime security, of providing the RPL with illumination sufficient to extend as well to the Tramp House Parking Lot. It was noted that in the past such illumination was provide by a light on the RPL side of the Fire Dept but it has not operated for quite some time. The repair of the Fire Station illumination would solve the problem most simply which is most acute during the winter hours. Jerry will discuss the repairs with Fire Chief Ed Atkins.

Old Business

The proposal made to consider the Twin Bridge Services of Allan E. Treadwell to provide IT support for the RPL has been declined.

Discussion of the RPL sponsorship of an "Interesting Topics Forum" for the Richmond Community has continued with the O'Brien's, Wendy and Karen, developing a preliminary Schedule of Talks beginning in March and continuing monthly through the early summer.

Wendy O'Brien and RPL Trustees marked the occasion of Jerry Mills' retirement from his Trusteeship of the RPL with a small gift and fully expressed gratitude for Jerry's tireless work as a Trustee and as an ombudsman who attended to the smallest needs of the RPL, most of which lay a considerable distance from his job description. Jerry expressed his interest in continuing to support the RPL with advice and his very stout constitution which delighted his colleagues immensely who pledged unanimously to ensure that Jerry would not regret his kind offer.

New Business

No new business was introduced to the meeting

Monetary Gifts and Donations

Generous donations were received from two donors and their gifts deposited to the Librarians Acct. (Post Mtg) Notes of appreciative thanks to both donors have been written and sent. By the RPL Trustee Secretary

Next Meeting

The meeting was called to close at 2:51 pm.
The next meeting of the RPL Trustees will be held at the RPL at 1:30pm
On the 31st March 2020

Submitted 25 February 2020

John A Lewis
Secretary
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Richmond NH
03470