

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**June 7, 2016 Meeting**

**Selectmen present: Christin Daugherty, Kathryn McWhirk and Carol Jameson**

**Meeting opened at 9:00am**

**Selectman McWhirk left the meeting at 9:23am**

**\*\*\*Administrators Report**

Wood reminded the Board of the meeting set for Thursday June 9<sup>th</sup> at 7p at the Vets Hall to meet with several Committees and Commissions to discuss the future of the Allen lot. In addition, Wood reminded the Board that there will be a retention meeting at 5:15p on Monday June 13<sup>th</sup> and the BOS meeting will start at 6p.

Wood informed the Board that she will be at a workshop all day on Wednesday and not in the office.

The office received a request from a company that installed a solar array at a residents to have the project inspected and signed off as complete. Wood questioned who should be contacted to complete the paperwork. Wood explained that the Town did not have a building inspector to the company representative but he insisted the paperwork needs to be completed.

**\*\*\*Approve Manifest**

McWhirk moved; Jameson 2<sup>nd</sup>; the Board voted to approve the manifest for week of May 31, 2016 – June 6, 2016 in the amount of: \$15,941.87 for accounts payable/payroll.

**\*\*\*Selectmen**

Invoice for 4 Corners, apartment debris removal – reviewed and approved.

Estimate for replacement windows, little red house, - reviewed and approved.

Daugherty moved, Jameson 2<sup>nd</sup>; the Board approved the building permit application for M201 L021 for the construction of a patio/retaining wall around dining hall.

Jameson moved; Daugherty 2<sup>nd</sup>; the Board voted to adopt the Richmond Hazard Mitigation Plan Update 2016.

Thank you card for employee/volunteer dinner – read.

Student list from MRSD – reviewed.

Donation request from Kevin’s Fight for Life – reviewed.

Approval for construction of individual sewage disposal system, M412 L023-1 from NHDES – reviewed.

Announcement for 5 meetings seeking input on the future of the Maplewood Nursing Home – reviewed.

Announcement for Complete Streets Policy Development workshop from SWRPC – reviewed.

Legal Notice, Town of Royalston, ZBA, referencing a public hearing on June 21 in Royalston Town Hall at 7pm M 14 Parcel 25 seeking relief from the setback requirement – reviewed.

Daugherty moved; Jameson 2<sup>nd</sup>; the Board approved the Current Use application for M405 L066 based on the recommendation of the Town’s assessing company Avitar Associates of New England.

## **Public Appointments**

### **Heritage Commission (Robert Weekes, Bonnie McCarthy, Susan Roney)**

met with the Board, reference the Commission’s recommendation for use of the cleared land adjacent to the Vets Hall. Weekes presented a Powerpoint to the Board. The Commission is recommending a “Richmond Town Green” project. Upgraded parking and landscaping at the Vets Hall; creating a “common” area. In addition, the Commission recommends “beautifying” the Memorial Park area and considering whether the telephone building should be torn down or restored.

The Commission outlined how they believed these projects could be accomplished (establish a task force which would include varying committee and commissions).

Daugherty questioned using stumps from cutting as fill. Weekes stated he has already spoken with a contractor and it is feasible. Daugherty believes the Municipal Building Committee should have input on the proposed project. The location of the septic could be a problem with the proposed expansion of the parking area.

Daugherty asked if the Commission had any idea of the cost of the proposed project. Weekes explained they didn’t go that far in; just seeing if the proposal would be accepted or not. Daugherty stated that there are funds in 2016 to upgrade the current parking lot and create the “berm” or planting area on the north side of the Vets Hall. Daugherty asked the Commission to preview the proposal with the Road Agent to get an estimate for the proposed work.

**Chief Bosquet** met with the Board for the monthly scheduled meeting. Bosquet reviewed activity logs and call for service report with the Board. The report shows officer, number of hours and activity. Daugherty questioned if any trends have been identified. Bosquet stated that he is working on adding location and dates to reports, however he did say that motor vehicle accidents have increased.

Daugherty requested detailed reports/graphs as to the types of incidents that are occurring. Bosquet invited the Board to the PD so that he could go over the types of reports that can be generated and the Board can specify what they are looking for. The Board will meet with the Chief on Wednesday 6/8 at 1pm.

Bosquet reviewed the administrative duties being covered/working on with the assistant.

Space needs of the department was also discussed. Bosquet stated a 2 car garage with additional storage space would serve the department well.

**David Kent** met with the Board, reference a temporary driveway permit for the logging operation on the Allen lot. This will NOT be a permanent driveway. The Board reviewed the application for the temporary driveway. Kent explained this is not a commitment and that it only states the location and the reason for the temporary driveway.

Kent stated he has marked the trees. Kent does not believe an additional landing area will be necessary. Kent did state the project is still in the development stage and no final decisions have been made. He believes weekly meetings are necessary to get cutting operation started.

Daugherty explained that the Conservation Commission stated that the logging operation is good forestry management and the Board agrees. Any additional use of the area is not guaranteed and is secondary to the cutting. Kent said the pine aspect of the cutting is not healthy and needs to be cut. The quality for whole tree chipping, especially the upper logs in the trees, is extremely low. Kent will contact the Conservation Commission to discuss scope of contract.

**Mark Beal** met with the Board, reference overlaying Tully Brook Road with pavement. The project is estimated to cost \$16,240.00 and could be started within 2 weeks. Cutting/Trimming is required. Both Daugherty and Wood have attempted to contact the land owner for permission to cut one tree in preparation for paving. The Board will also contact the Land Use to start the public hearing process in case permission from the landowner is not granted.

Jameson moved; Daugherty 2<sup>nd</sup>; the Board approved the paving of Tully Brook Road.

**Butch Morin** met with the Board, reference updating the Board on activity on the sale of the "little red house". Online advertising was discussed. Morin asked about the condition of the Vets hall property and if anything will be done to the site. Daugherty explained that the Heritage Commission just made a proposal this morning. Jameson asked if upgrading the 3 windows that currently only have storms would help. Morin agreed that it would.

**Meeting adjourned at 11:39am**