

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: June 2, 2014 Time: 7:00 PM

Selectmen's Meeting Minutes

Selectmen in attendance: Sandra Gillis, Carol Jameson and Kathy McWhirk

Appointments

Residents met with the Board, reference concerns on Whipple Hill Road. They voiced concern over multiple unregistered vehicles at a residence on Whipple Hill. Concern over speeding traffic and use of ATVs on town road was also discussed. The Selectmen will look into this as well as discuss the issue with Chief Bosquet.

John Boccalini met with the Board, to report rocks falling from the rock pile located on M412 L018 which is within the right-of-way. Rocks have fallen into the roadway, presenting hazardous conditions. The Selectmen suggested reporting this to the police. Jameson said that legal proceedings about permit issues are underway.

Meeting:

Mail opened and reviewed.

McWhirk moved; Jameson 2nd; the Board voted to approve the 5/27-6/2/2014 payroll and payables manifest dated June 2, 2014 in the amount of \$30,821.73, which includes the emergency furnace work at the Vet's Hall.

The Board discussed the issue of competitive bidding and noted that there is no RSA or other NH legal provision requiring that the selectmen solicit competitive bids on town contracts or expenditures, unless a public official is involved as a seller or contractor. Jameson moved; McWhirk 2nd; the Board voted to adopt a policy that the Board of Selectmen may or may not solicit competitive bids on any expenditure or project, in their sole discretion, except when the expenditure entails a purchase or contract to which a town official is a party and the amount is in excess of \$200 to which the provisions of NH RSA 95-1 apply. The adoption of this policy will supersede all prior policies of the board that required solicitation of bids under various circumstances -- see for example minutes dated 12/29/08; 1/04-06/03; 11/1/99.

Jameson gave an update on the status of the newly created Heritage Commission established at the March 2014 Town Meeting. Appointments to the Commission are imminent and a description of the Commission will be posted on the Town website soon.

Gillis moved; Jameson 2nd; the Board moved to accept the Savings Bank of Walpole as the Town of Richmond designated repository for the Fay Martin Road improvement funds that St. Benedict Center is required to escrow under the 2010 court ordered settlement with the Town of Richmond.

Gillis moved; Jameson 2nd; the Board voted that the maximum amount to be held in a construction escrow account by the Savings Bank of Walpole on behalf of St. Benedict's Center is \$50,000.00, and that disbursements from this account cannot be made without the knowledge of the Board of Selectmen of the Town of Richmond.

Gillis moved; McWhirk 2nd; the Board voted to notify TDBank to release or transfer St. Benedict road improvement funds currently held at TDBank in a letter of credit. (St. Benedict Center has indicated they want to transfer the funds to the Savings Bank of Walpole.)

McWhirk moved; Gillis 2nd; the Board voted to appoint Susan Harrington as a member of the Parks and Recreation Commission, term to expire March 2015.

Jameson moved; Gillis 2nd; the Board voted to approve a building permit for M407 L008.

Gillis moved; McWhirk 2nd; the Board voted to approve the purchase of radios for Fire Department; funds to come from the Public Safety Radio and Communications Capital Reserve Fund. Estimate presented is \$1,459.60

McWhirk moved; Gillis 2nd; the Board voted to approve the building permit for M412 L033.

Jameson moved; Gillis 2nd; the Board voted to approve the abatement application of M415 L10-1 in the amount of \$1,200.00, in reference to a LUCT, as recommended by Avitar Associates of NE, the Town's assessing firm.

Gillis reviewed a proposed revision to the Driveway Permit regulations and permitting process. Gillis moved; McWhirk 2nd; the Board voted to accept the revision to the driveway permit regulations under 4. *Procedures, under C a.)* the driveway will be located in a manner that meets all Town of Richmond zoning requirements and setbacks, including setbacks from boundary lines and wetlands.

Jameson moved; McWhirk 2nd; the Board voted to amend the Welfare guidelines to strike the need for random drug testing as well as correct under VI (b) where there is reference to a subpoena, which should reference suspension.

Gillis moved; McWhirk 2nd; the Board voted that the repurchase price of property located on Old Homestead Hwy., M203 L035, to the former owner, Roger Gehling, is \$8,931.84. This price

includes taxes due at the time of tax deeding, all taxes and interest due since that time and a 15% penalty based on the current valuation of the property, per RSAs 80:89 & 80:90.

The Board discussed tax records that are stored with the Library archives. Jan Weekes is looking into how much retrieval will cost the Town for the Tax Collector to look through boxes which he believes contain tax records and should be stored with Tax records.

The Board discussed process for reviewing resumes for the Administrative Assistant. The Board will meet at 5:30 on June 9, 2014 at the Vet's Hall for a Non-Public session.

The Board reviewed the status of the Fay Martin Road easements in preparation for the Fay Martin Road upgrade. Gillis recommended that the Board meet with each property owner to discuss their particular easement. Town currently has one signed easement. Wood to schedule appointments with remaining property owners to discuss proposed easements with the Board.

There being no further business the Board voted to adjourn 9:15pm.