

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



DATE: June 17, 2013 Time: 7:05 PM

Selectmen's Meeting Minutes

Attending: Sandra Gillis, Carol Jameson, Debie Boncal

Police Chief Brendan Bosquet Bosquet introduced Adam Martinez, who the Chief wants to hire as a part-time patrol officer. Gillis asked about size of the force. With Martinez, the force will be up to 5 officers and 1 civilian. Boncal asked if Martinez was part-time certified. Bosquet advised he is not but will be going through the part-time academy in February 2014. Gillis moved; Boncal 2nd; the Board voted to approve the appointment of Adam Martinez of Hinsdale, NH as a part-time police officer for the town of Richmond.

Greg Heyn-DRA Heyn reviewed 2012 Assessment Review report with BOS, reference the Assessment standards for the State of NH. Gillis wanted to assure that the Town was compliant with the process. Heyn did applaud the BOS at being proactive and contacting him so quickly with their concerns. He offered to meet with the Assistant and Avitar to discuss processes that can be put into place. Wood to contact Avitar and Heyn to begin the review process to make the Town fall within the guidelines with the State.

Margaret Cosenza addressed the BOS about abatement. Wood indicated that the additional abatement was approved last week and will be signed this week for payment. Cosenza asked how her property can become one lot again, not divided. Gillis reviewed this with her and will follow up.

Gillis stated that the Town did not receive any bids for the painting of the Vet's Hall. There was discussion on how to proceed. Gillis recommended contacting companies and sending bid documents to solicit bids. BOS would like more than one estimate to review.

Wood reviewed abatement log from Avitar and processes they would like in place going forward.

On the advice of counsel, after speaking with Joe Hoppock, Gillis moved; Jameson 2nd; BOS voted, as named agents of the Fire Truck Fund, to authorize the expenditure of funds from the Fire Truck CRF for payment of invoices from Dingee Machine Co., LLC related to the refurbishment of the 1986 diesel Mack fire truck. The initial payment is \$20,000.00 of which \$5,000.00 to come from the Capital Reserve Fund, known as the Fire Truck Fund, and \$15,000.00 to come from the General Fund as \$15,000 was received from the sale of Town Property from the trade and payment of a prior vehicle which was earmarked to be added to the CRF. Ed Atkins wanted to thank the BOS for working on this issue and resolving it quickly.

Ed Atkins questioned the Occupancy permit for the chapel at St. Benedict's center. He indicated that there were several areas that needed to be addressed that he and the State Fire Marshall pointed out during their inspection. Atkins wanted to know if Buzz Shaw inspected those issues to be sure they were fixed, Atkins had not. Gillis referred to the inspection log submitted by Sy Wren. Gillis to contact Wren and Shaw for follow up.

Atkins asked the BOS for help in Wetlands Permit for repair of 3 hydrants in Town. Jameson to assist with this.

Tax Collector Steve Boscarino addressed the Board. He questioned the abatement sent to him last week for M412 L01. He wanted a clarification on the abatement , whether it was for TY 2012 or TY 2013. Wood to contact Avitar to get correct numbers and get the information to Boscarino. Boscarino also reviewed tax deeding and notification schedule.

Boncal reviewed the status of the website. Wood needs to get administrator clearance to be able to post minutes.

Jameson reviewed the Welfare guidelines and its status.

Jameson reviewed information related to Habitat for Humanity purchasing Town owned property.

Boncal moved; Gillis 2nd; the BOS voted to approve the manifest dated June 17th in the amount of \$17,357.42.

There being no other business, the Board adjourned at 9:37pm.