

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**July 11, 2016 Meeting**

**Selectmen present: Christin Daugherty, Kathryn McWhirk and Carol Jameson**

**Meeting opened at 5:30pm**

**\*\*\*Administrators Report**

The office had an inquiry from the Morgan Reserve Association asking if the Town had any power over what they describe as an “infestation” of feral cats located on M407 L031. They weren’t sure if this would qualify as a health issue. Was stated that the ASPCA had been contacted but because the property is privately owned they will not get involved. Reserve stated that the owner has not been on the property for several years. Wood checked and only the current tax bill is due so owner is keeping up with taxes.

Camp Takodah will fax the schedule of events for their 100<sup>th</sup> celebration.

Town received a request from a realtor for a letter stating that the Town would not require present or future owners to remove building due to encroachment of road for M408 L034. Wood drafted letter and referenced RSA 694:19. Letter is in the Board’s action file for review.

Wood posted the Hazardous Waste collection dates (in Keene) on the website as well as posted the schedule at the Town Hall and requested the Richmond Rooster to email blast the information as well.

Fire Chief Atkins presented the Board with an estimate to replace the station’s furnace, which has been discussed over the past few years. The Board approved quote to replace the fire station furnace. Funds to come from the Energy Retrofits EFT.

**\*\*\*Approve Manifest**

McWhirk moved; Daugherty 2<sup>nd</sup>; the Board voted to approve the manifest dated July 11, 2016 for week of July 6, 2016 – July 11, 2016, in the amount of: \$255,170.01 for accounts payable/payroll. This includes payment to MRSD in the amount of \$149,357.84 and partial contributions to Trust Funds as voted in March 2016 Town Meeting in the amount of \$100,000.00.

### **\*\*\*Selectmen**

Report from S. Harrington, reference tax deeded property over 3 years – reviewed.

McWhirk motioned; Jameson 2<sup>nd</sup>; the Board voted to approve a building permit application for M412 L022. Application was reviewed and approved by the ZCO.

Letter to Fire Chief from State Fire Marshall – read.

Letter from NH DOT, reference driveway approval for M408 L072 - read.

State Election Law Training dates – reviewed.

Letter from Monadnock Region Child Advocacy Center – read.

Letter from DES, reference Notice of Acceptance of Permit Application for M201 L028 – read.

### **Public Appointments**

**Vicky Marchant** met with the Board, reference taxes. Jameson made a motion to enter into Non-Public session under RSA91-A:3II(c) - Matters that, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant; McWhirk 2<sup>nd</sup>. Roll call: Daugherty (Y), Jameson (Y) and McWhirk (Y). Non-Public session was entered at 6:00pm.

Daugherty made a motion to re-convene Public Session; McWhirk 2<sup>nd</sup>. Roll call: Daugherty (Y), Jameson (Y) and McWhirk (Y). Public session reconvened at 6:17pm.

Non-Public session minutes were NOT sealed.

**Dan Corbitt** met with the Board, reference 240 Bullock Road. Board signed letter prepared by Wood and gave a copy to Corbitt.

**Mary Taylor** met with the Board, reference tax abatement application and current use: how calculated and fees related to property owned.

**Conservation Commission members (Jeff Taylor, Dick Drew)** met with the Board, reference proposing to do a selective herbicide treatment on specific roadways in Richmond, as well as the Town forest, to eradicate invasive species of plants. Taylor specified the species. Taylor reviewed the State permit application requirements. The Conservation Commission is working

on the permit currently, which needs to be approved and signed by the Board of Selectmen. There will be no cost to the Town. Commission is volunteering. Taylor and Powers are licensed to apply the herbicide in the State.

Right of way permit application requires the Selectmen's signature. Watershed permit application can be signed by the Conservation Commission with permission from the Selectmen; the Town forest is under the Conservation Commission.

Conservation Commission, if permits are approved, they will advertise in the Rooster and the website so that the community is well aware of the project. A public meeting was also discussed. Conservation Commission will hold an information session on the herbicide and its application at their regularly scheduled meeting: August 4, 2016, 7pm at the Vets Hall.

Because the Conservation Commission is planning on doing the treatment early fall the application needs to be submitted ASAP because there is a 60 day minimum review time of the application at the State level.

**Pam Goodell** met with the Board, reference tree cutting on Sandy Pond Road. Daugherty explained that the Town is preparing for the road improvements on Sandy Pond: ditching, unclogging the culverts, etc. Goodell asked about the Scenic Road ordinance and questioned how that applies to Sandy Pond. Daugherty explained about the scenic road ordinance, what it does and what it does not do. Daugherty also explained that if the Town gets permission from the landowners to cut the trees the Planning Board and Scenic Road does not apply.

**Tax Collector** met with the Board, reference employee review. McWhirk made a motion to enter into Non-Public session under RSA 91-A:3II(a) - The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted; Jameson 2<sup>nd</sup>. Roll call: Daugherty (Y), Jameson (Y) and McWhirk (Y). Non-Public session was entered at 8:05pm.

Daugherty made a motion to re-convene Public Session; Jameson 2<sup>nd</sup>. Roll call: Daugherty (Y), Jameson (Y) and McWhirk (Y). Public session reconvened at 8:15pm.

Non-Public session minutes were NOT sealed.

**Meeting adjourned at 8:21pm**