

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**February 16, 2016 Meeting**

**Selectmen present: Carol Jameson, Kathryn McWhirk and Christin Daugherty**

**Meeting opened at 9:00am**

**\*\*\*Administrators Report**

The budget/MS636 is ready for review by DRA. Board to review before Wood sends up to Lee-Ann. Wood explained that the debt services related to the Notes for purchasing “red house” and Fay Martin upgrade need to be in a Warrant Article because of the way the Town votes its budget (would be in the operating budget if voted that way or the Warrant Article that it most fits with: Executive/red house and Highway/road upgrade). To be completely transparent the debt services will be in a separate warrant article. DRA says even if voters reduce amount or if warrant fails the governing body can write to the DRA and ask that they insert the amount since it is debt that the town previously committed to.

Wood advised that there are still a couple things needed for annual report. J. Eismont is anxious to get to printer and the report must be available for March 1. Wood explained that we could have a few printed copies here and the pdf uploaded to the website, which would make the report “available” until the printer could deliver.

**\*\*\*Approve Manifest**

McWhirk moved; Daugherty 2<sup>nd</sup>; the Board voted to approve the manifest for week of Feb. 9, 2016 – Feb. 16, 2016 in the amount of: \$157,718.20 for accounts payable/payroll. This includes the February MRSD payment of \$149,357.84 (this is an increase of over \$20,000.00/month over last year’s recommended monthly payment).

**\*\*\*Selectmen**

Board reviewed the Draft budget in preparation for DRA approval. Wood submitted document for review.

Jameson moved; McWhirk 2<sup>nd</sup>; the Board approved the application for Veteran's credit for M201 L011.

Jameson moved; McWhirk 2<sup>nd</sup>; the Board voted to approve the Yield Tax for M408 L016, M201 Ls062, 045, 044.

The Board reviewed the document converting the Fay Martin Line of Credit to a 3-year Note. Jameson moved; Daugherty 2<sup>nd</sup>; the Board voted to amend the promissory note with Savings Bank of Walpole to a 3-year Note in the amount of \$144,605.91.

Board reviewed property that the Tax Collector will be presenting for deeding.

### **Public Appointments**

**Meeting adjourned at 10:38am**