

TOWN OF RICHMOND, NEW HAMPSHIRE DRIVEWAY ENTRANCE REGULATIONS

- 1. Purpose.** These regulations are designed to accomplish the purpose of protecting the health, safety, convenience, and general welfare of the citizens. Since driveways are, in effect, intersections, they require certain controls to ensure safe and efficient access and egress, and proper and suitable discharge and control of surface drainage. These regulations establish policies and procedures for permitting driveways within the town of Richmond.

- 2. Authority.** Pursuant to subdivision authority vested in the Richmond Planning Board by the legislative body of Richmond, in accordance with the provisions of Chapters 674:35 and 236:13 of the New Hampshire Revised Statutes Annotated, the Richmond Planning Board adopts the following regulations governing all driveway construction and access to private, Class V and Class VI roads. State regulations apply to driveway access onto state roads.

- 3. Permits.** An application to construct, add, alter, repair, or relocate a driveway entrance to a Town road will be made to and approved by the Richmond Board of Selectmen, or their designated agent, prior to construction of said driveway.

- 4. Procedures.**
 - A. All driveway entrances require a permit. Where a building permit will be required, the application to construct a driveway entrance will accompany the building permit application.

 - B. A driveway permit will be issued only after an on-site inspection of the area by the Richmond Road Agent, accompanied by the Landowner or the Landowner's designated agent.

 - C. During the course of the on-site inspection the following items will be addressed and determinations made by the Road Agent regarding location of proposed driveway, type of construction, culvert placement, drainage grades, and the type of surfacing materials required.
 - a.) The driveway will be located in a manner that meets all Town of Richmond zoning requirements and setbacks, including setbacks from boundary lines (see Article 4, Section 405, and Article 5, Section 502) and wetlands (see Article 6, Section 601 and 604.2. (as amended 6/2/14)

 - b.) The driveway entrance will be constructed so that there will be a safe sight distance of two hundred (200) feet (100 feet in each direction from the centerline of the driveway at 3 ¾ feet above the road surface).

 - c.) Grade of entrance will slope away from the road at one (1) inch /foot for the first twenty (20) feet or as necessary, as determined Road Agent.

- d.) Culverts, where required, will be a minimum of fifteen (15) inches in diameter if corrugated or twelve (12) inches if smooth bore; with a gravel cover of twelve (12) inches or more; with headers of concrete or stone drop with inlets if required, or as necessary as determined by Road Agent.
- e.) Entrance surfacing will consist of the same or better materials as that of the Town road surfaces, as determined by the Road Agent.
- f.) Wherever practical, to retain the rural character of the town, existing stone walls within or at the boundary of the public right of way must be preserved. If stone walls must be moved during driveway construction they must be reconstructed.
- g.) To provide adequate access for emergency vehicles, driveway entrances shall be a minimum of thirty (30) feet wide at the entrance and continue at that width for fourteen (14) feet. Driveways may taper after that point.

D. After construction approval has been granted and a permit issued, construction may proceed. During construction, NO logs, stumps, rocks, or other refuse will be placed in the Town right-of-way.

E. Failure to complete a driveway entrance to the agreed upon Town specifications, after a reasonable length of time, may disqualify the applicant from any further permits of any sort to be issued by the Town until the terms of this permit are met by the applicant. Additionally, construction in violation of the above conditions shall be corrected immediately upon notification by the Town Official or the cost of removing the facility will be fully borne by the Landowner.

- 5. Severability.** The invalidity of any section or provision of this chapter shall not invalidate any other section or provision thereof.
- 6. Appeals.** Any person aggrieved by an official action of the Town may appeal to the Board of Adjustment.