

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



December 21, 2015 Meeting

Selectmen present: Carol Jameson, Kathryn McWhirk and Christin Daugherty

Meeting opened at 5:30pm

*****Administrators Report**

Payment of County Tax bill delivered on 12/17/15 to "Cheryl".

Position of custodian was discussed, as well as the stipend. McWhirk and Wood to create a job description.

Fitzwilliam Board of Selectmen's request for copy of police report. Town's attorney advised it was ok to give it to them since it was not an open investigation. Jameson stated that Chief Bosquet will send the report to the Fitzwilliam Police Chief if requested by him. Wood to let the Fitzwilliam Town Administrator know the information.

Annual contract for pest control was discussed.

The need to get the Hazard Mitigation payroll from the Emergency Management director. Wood has been requesting the documents for several weeks.

It may be necessary to transfer funds between operating budgets. The Tax Collector and Library may over expend. Tax Collector is over expended due to late payment in 2015 for software support (due 2014) and same payment for 2015 paid in 2015. Library overage due to the Librarian resigning and coverage may make the salary line over expend. Wood will have figures for the Board to use next week.

Vote is needed to encumber funds from the 2015 highway budget to cover the 2016 lease payment of \$13,226.64 due May 2016.

The Board reviewed the unpaid tax report from the tax collector.

*****Approve Manifest**

McWhirk moved; Daugherty 2nd; the Board voted to approve the manifest for week of Dec. 15, 2015 – Dec. 21, 2015 in the amount of: \$125,546.77 for accounts payable/payroll. This

includes the first of 3 payments to Savings Bank of Walpole in the amount of \$108,075.00 for the Tax Anticipation Note for the County Tax bill.

*****Selectmen**

The Board discussed 2016 budget proposals.

Invoice from Ransom Consulting, Inc. reference 4 Corners area cleanup – reviewed and approved.

Presidential Primary Election Political Calendar – reviewed.

Intent to Cut for M409 L051 & L054. Taxes are owed on L051 in the amount of \$19.48. Logger has been notified and said would contact the land owner.

McWhirk moved; Jameson 2nd; the Board voted to approve an Intent to Cut for M409 L056.

Groundwater Monitoring Report/Former Four Corners Store – reviewed.

Daugherty discussed the idea of creating a “non-driveway/access road” permit. The need to have the Road Agent review these access points is crucial as the location of such access roads can have a major impact on the road. Jameson wants to investigate further.

The Board discussed purchasing a desktop computer for the highway department. Board authorized payment of up to \$1000.00.

Public Appointments

Warren Buffum met with the Board, reference a LUCT he received for his property M405 L101. In July the Board was notified of clearing and building on this property, which was all in current use (15.7 acres). The clearing and building does not qualify for current use. Wood received permission from the property owners to allow assessors onto property and calculate the amount of land to be removed from current use. Assessors gave a recommendation to the Board on the land use change tax, which the Board voted to approve and go forward with. Jameson recommended that Mr. Buffum apply for an abatement and gave him the application. The abatement application needs to be received 60 days from the tax date. In addition the Board discussed him tearing down the structures, applying to have the land put back into current use. Wood gave Buffum a current use application and the deadline was explained.

Meeting adjourned at 7:47pm