

Broadband Committee Meeting Minutes
March 10, 2022, 7:00 p.m.
Taylor/Van Brocklin Building

Members Present: Doug Smith, Chair, Wendy O'Brien, and Ron Raymond. Rick Flagler was seated for Maryann Lauretti.

Guests: Ryan Waters

The meeting was brought to order at 7:24 p.m. by Doug Smith, Chair.

Alternate Appointment: Rick Flagler made a motion to submit a nomination to the Selectmen of Ryan Waters as an alternate. Doug Smith seconded the motion and it passed.

Minutes: Doug pointed out an error where an "f" appeared before "Agenda." Doug made a motion to approve the minutes of the February 24, 2022 meeting as amended. The motion was seconded by Rick and passed.

Old Business

Facebook: Doug has been approving new members on the Committee's Facebook page.

Community Survey: The committee discussed the community survey. Wendy will ask the editor of *The Rooster* if a reminder email can be sent to subscribers every other week after Town Meeting to help increase participation. Rick made a motion to allow a 30-day window for the survey to be open. Ron Raymond seconded the motion. After discussion, Rick amended his motion to allow a 30-day window following the distribution of the April *Rooster* or May 1. The amended motion was seconded by Doug and passed.

Follow up with Spectrum: It was decided to address this when Maryann is present.**RFP:** The Committee discussed how it is most likely that the speeds offered by providers will be much higher than the federal limit of 25/3. The members then decided that the Committee will work on the full document of the RFP together during meetings. Doug asked members to read through the RFP prior to the next meeting and make notes of changes they would like to make.

The members then discussed creating a timeline for developing the RFP. Questions for the Selectmen included how much time they need to review the initial RFP and when they need a potential contract for the 2023 Town Meeting. It was suggested that the initial RFP also be reviewed by Henry Underwood at the SWRPC. The Committee will meet twice per month until the RFP is sent out.

New Business

Town Meeting: The members discussed the brief presentation at the upcoming Town Meeting. Doug suggested mentioning the fact that the Committee is seeking an additional alternate member.

Next Meeting Date: April 14, 2022 at 7:00 p.m. in the Taylor/Van Brocklin Building.

Adjournment: Rick made a motion to adjourn the meeting. Ron seconded the motion and it passed. The meeting adjourned at 7:59 p.m.

Respectfully submitted,

Wendy O'Brien, Secretary