

**Broadband Committee Meeting Minutes**  
**January 13, 2022, 7:00 p.m.**  
**Taylor/Van Brocklin Building**

**Members Present:** Doug Smith, Chair, Rick Flagler, Wendy O'Brien, and Ron Raymond.

**Guests:** Ryan and Joanna

The meeting was brought to order at 7:15 by Doug Smith, Chair.

**Minutes:** Ron Raymond made a motion to approve the minutes of the December 9, 2021 meeting. The motion was seconded by Rick Flagler and passed.

**RFP:** Rick suggested that an RFP be mailed to the recently reformed Monadnock Economic Development Committee, as they originally oversaw the Fast Roads fiber project. The members then reviewed the draft RFP developed by Rick. It was decided to divide the RFP into sections that each member of the Committee would review for the next meeting. Ron will review pages 1-2, Wendy 3-4, and Rick 5-6. The RFP will be submitted to the Selectmen, who will forward it to the Town's legal counsel for review. The members discussed if to request a higher minimum speed than the federal mandated 25/3.

**Class VI Roads:** There was discussion about if fiber could be installed on Class VI roads and if this should be included in the RFP. Doug stated that if there are electric poles on the road, then fiber could be run to those residences. It was suggested to check with other towns about what they have done with their Class VI roads.

**Meeting Frequency:** The members discussed meeting twice a month on the first and third Thursdays. It was mentioned that the Committee could meet on the first Thursday and then decide if the second monthly meeting was necessary.

**2022 Town Meeting:** While the Committee will not have their recommendations ready for this year's Town Meeting, it was suggested that the Selectmen mention the residential survey during the meeting.

**Survey:** Doug discussed the residential survey, noting the next step is to get the public involved. Rick stated that Southwest Regional Planning Commission has a Survey Monkey account that could be used instead of a paid plan. Doug will speak to Henry at SWRPC about using their account. It will be important to have a link to the survey on the Town's website, in the *Richmond Rooster* and a posting to their email list, and on the Committee's Facebook page.

**Next Meeting's Agenda:** During the next meeting members will finalize the survey, review the proposed changes to the RFP (plan to be done by March), bonds/infrastructure bill, and scheduling a second monthly meeting.

**Next Meeting Date:** February 10, 2022 at 7:00 p.m. in the Taylor/Van Brocklin Building.

**Adjournment:** Rick made a motion to adjourn the meeting. Ron seconded the motion and it passed. The meeting adjourned at 8:15.