



## Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

P: (603) 239-4232

[www.richmond.nh.gov](http://www.richmond.nh.gov)

January 24, 2022 Meeting

**Selectmen present: William Daniels and Andrew Wallace**

**Absent: Douglas Bersaw**

**Public Present: Loreal Schmidt**

**Meeting opened at 5:33 pm**

Daniels moved; Wallace 2<sup>nd</sup>; Board voted to approve the manifest dated January 24, 2022 for week of January 14, 2022-January 20, 2022 in the amount of: \$ 540,111.51 for payroll/accounts payable. The manifest includes the monthly stipend payroll/payables. It also includes a payment to Monadnock Regional School District in the amount of \$502,400.00. This amount is a total of 4 installments at \$125,600.00 each.

A letter of resignation from Deputy Tax Collector, Ann Dea Whippen was received. Her last day will be on January 31, 2022. We thank Ann Dea for her time in Richmond and wish her all the best.

Board reviewed the Cheshire County Sheriff's log for December of 2021.

Daniels moved; Wallace 2<sup>nd</sup>; Board initialed BTLA A-9 for the Richmond Community United Methodist Church.

Wallace moved; Daniels 2<sup>nd</sup>; Board approved Intent to Cut for Map 402 Lot 077-727 Old Homestead Hwy. Owner-Rule.

Daniels signed applications for payment from trust funds. One request is for \$6,503.51 to be withdrawn from the Fire Department Equipment Fund to replenish the General Fund. Invoices are from FireMatic Supply Co invoice #768830, #770061, and #770062. The 2<sup>nd</sup> request is in the amount of \$22,205.18 to be withdrawn from the Bridge Improvement Fund to replenish the General Fund for Quantum Construction Consultants, LLC invoice # 2973.

Letter from the State of New Hampshire Department of Revenue Administration. Per RSA 21-J:3 and 21-J:11-a, the Municipal and Property Division must perform an Assessment Review process at least once every 5 years. The last assessment review for Richmond was in 2017. Harrington to follow up.

Board discuss the dates of the 2022 Pre-Warrant Meeting and Town Meeting.

Board reviewed notes from the Broadband Committee's meeting on January 13, 2022.

Zoning Compliance Officer, Richard Drew, submitted Zoning Compliance Reports for the following properties:

Map 407 Lot 093-353 Fitzwilliam Road. Owner-Hebert. More than 2 unregistered vehicles. Letter request for property owner to contact the Selectmen for an appointment within the next 14 days.

Map 408 Lot 089-190 Fitzwilliam Road. Owner-Taillon. Owner was granted permission in April 2021 to move an existing 8'X16' shed from the front of the property where it is in the setback. The shed was left in the front and another shed was constructed in the rear of the property. Owner does not have building permits for two sheds. One shed must be removed or a permit applied for. And the shed in the front yard MUST be moved to a location that complies with the building setbacks. Letter requests owner to contact Select board.

Map 411 Lot 030-255 Athol Road. Owner-Kohler, property currently rented by Thurber. Letter is requesting a follow up visit to verify if tires and various vehicles have been removed from the wetlands as requested by the Town to be completed by December 1, 2021. Letter request for Thurber to contact the ZCO within the next 10 to 14 days.

Map 201 Lot 048-75 Fitzwilliam Road. Owner-Sweeney.

Letter is a follow up on to a Cease and Desist operations in the Wetland Conservation Commission. The issues that are remaining un-addressed.

- The east driveway entrance is in the Wetland Conservation District and is not permitted by the New Hampshire DOT
- The shed/car port to the north of the house is in the Wetland Conservation District and does not have a building permit
- The pipe and drainage ditch leading into the wetlands and brook are not permitted
- The town has not received any information that you have contacted a Wetland Scientist to address the filling of wetlands that is prohibited by New Hampshire DES and the Town of Richmond. Letter request for property owner to contact the Selectmen for an appointment within the next 14 days.

### **Appointments**

Road Agent, Buddy Blood met with the Board to discuss more figures a building at the Highway Shed. Buddy states getting estimates for insulation is difficult, most companies want to see the building before they will give an estimate even with the dimensions that Buddy had provided.

### **Phone in Appointment**

Fire Chief, Ed Atkins, contacted the Board to discuss ambulance services for 2022.

### **Walk in Appointment**

Mr. Filipi stopped in to drop off an Occupancy Permit approved by the Fire Chief, Ed Atkins for Map 405 Lot 039 Sub 003. 436 Old Homestead Hwy. Daniels moved; Wallace 2<sup>nd</sup>; Board approved Occupancy Permit.

\*\*\*\*\* IMPORTANT DATES \*\*\*\*\*

Pre-Warrant Hearing at the Veteran's Memorial Hall 150 Old Homestead Hwy in Richmond, NH  
03470 on Wednesday, February 9, 2022 at 7:00 pm.

Town Meeting-at the Veteran's Memorial Hall 150 Old Homestead Hwy in Richmond, NH  
03470 on Saturday, March 12, 2022 at 9:00 am.

Meeting adjourned at 6:58 p.m.  
Respectfully Submitted,  
Susan Harrington

