



Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

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www.richmond.nh.gov

January 10, 2022 Meeting

Selectmen present: Douglas Bersaw and Andrew Wallace

Public Present: Fran Heap

Non-Board member present: Jennifer Thompson

Absent: Susan Harrington

Meeting opened at 5:30 pm

Bersaw moved; Wallace 2nd; Board voted to approve the manifest dated January 10, 2022 for week of December 31, 2021-January 6, 2022 in the amount of: \$41,114.62 for payroll/accounts payable. This amount includes a reimbursement to the NHPDIP for the transfer of \$32,385.00 to the General Fund to the Cheshire County Tax Bill in December 2021.

Board received letter of resignation from Pamela Goodell as a Trustee of the Trust Funds. The Board would like to thank Pam for her years of service. Town Clerk was notified of the open position for Trustee of the Trust Funds.

A request from the Winchester Post Office received regarding a port-a-potty for the Richmond postal carriers. Possible places for the carrier to use a bathroom would be Loreto Publications on Tully Brook Rd., High Dept. (Thompson to check with the road agent to make sure the gate is not locked), and town hall during business hours. The Richmond Town Beach and behind the Richmond Town Library have seasonal port-a-potties approx. May – October that could also be used. Thompson will email the Winchester Post office these locations.

Bersaw moved; Wallace 2nd Board approved building permit for Map 405 Lot 005, 330 Old Homestead Hwy. Owner-Gold. Per ZCO, a certificate of occupancy permit will be needed. Harrington had noted on building permit that she gave an occupancy permit to the contractor.

Bersaw moved; Wallace 2nd Board approved building permit for Map 202 Lot 39, 34 Quaker Lane, owner – Solomon

Bersaw moved; Wallace 2nd Board approved building permit for Map 407 Lot 73, 693 Fitzwilliam Rd., owner - Demasco

Board completed the New Hampshire Public Works Mutual Aid Program and Assistance Agreement. A check for the \$25 to join has been included in the manifest.

Bersaw signed Affidavit of Town of Richmond. Docket Number 213-2021-CV-00167. Karen O'Brien notarized. Affidavit will be returned to the attorney.

Board signed a state appointment for Karen O'Brien as Town Municipal Agent. This is part of paperwork needed by the state of NH.

Harrington had submitted an email from Duncan Watson, Assistant Public Works Director/Solid Waste Manager. Mr. Watson confirmed that 25 Richmond residents participated in the household hazardous waste collection during the last collection season. Board asked Thompson to contact the City of Keene to inquire how they calculate the amount charged to the town.

Board discussed Agreement Execution with Avitar Associates of New England for the update contract with utilities for the 2022 year. Board would like the contract emailed to the town attorney to see if the assessment of the utilities is needed at this time. Thompson to email town attorney.

Board also discussed town owned property Map 402 Lot 006 on Martin Cook Road on the Class VI section. This land is not for sale. Thompson to contact an email inquiry regarding this land.

Board reviewed the NHPDIP for month ending December 2021.

Appointments

Fred Blais from Blais Realty met with the Board to discuss building and selling options for town owned property at Map 202 Lot 31 on Athol Road.

Meeting adjourned at 6:44 p.m.
Respectfully Submitted,
Jennifer Thompson