



## Town of Richmond

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**December 28, 2017 Meeting**

**Selectmen present: Christin Daugherty, Carol Jameson, and William Daniels.**

**Absent:**

**Meeting opened at 5:30 pm**

**\*\*\*Approve Manifest**

No Manifest to approve.

\*\*\*The Board of Selectmen set the following dates for work sessions on the 2018 Budget.

Monday, January 8, 2018 at 2:00 pm

Tuesday, January 9, 2018 from 9:00 am to 12:00 pm

Thursday January 11, 2018 from 12:00 pm to 3:00 pm

\*\*\*Notice will be sent to department heads, commissions and committees as a reminder that reports for the annual report are due by January 19, 2018.

**\*\*\*Selectmen**

Notice of Federal Tax Exemption Expiration received from WEX Inc; Board signed. Harrington to send completed notice to WEX Inc.

Electronic Payment received from the State of NH Treasury Dept. in the amount of \$59,588.66 reference description Meals and Rooms 2017.

Complete Forestry Notification received from the State of NH Department of Environmental Services reference M 202 L 031; read.

Notice of Acceptance of Permit Application received from the State of NH Department of Environmental Services reference M 407 L 072; read.

Daniels moved; Daugherty 2<sup>nd</sup>; Board voted to approved abatement due to assessment change reference M 408 L 080.

Daniels moved; Daugherty 2<sup>nd</sup>; Board voted to approve Intent to Cut for Map 405 L 039 and M 405 L 041.

The Selectmen confirmed the nomination of Sandra Gillis (nominated by the Planning Board) as a 2<sup>nd</sup> Richmond appointment as Commissioner to the Southwest Regional Planning Commission. The Selectmen also nominated Sandra to serve on the Brownsfield Advisory Committee.

Jameson moved; Daugherty 2<sup>nd</sup> to transfer \$5,000.00 from the 2016 Welfare Budget and \$5,000.00 from the 2016 Legal Budget to the 2016 Highway Budget to cover year end costs.

Selectmen approved and signed Management's Representation Letter to Vauchon Clukay in connection with the annual audit.

Daugherty moved; Daniels 2<sup>nd</sup> the Board voted to encumber an amount not to exceed \$2,580.00 from the 2016 Executive Budget for the purpose of purchasing and installing a computer and server in the Selectmen's office.

**Meeting adjourned at 7:37 pm**

**Respectfully submitted,  
Susan Harrington**