



## Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

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[www.richmond.nh.gov](http://www.richmond.nh.gov)

### November 1, 2021 Meeting

**Selectmen present: William Daniels and Andrew Wallace**

**Selectmen absent: Douglas Bersaw**

**Non-Board member present: Susan Harrington**

**Meeting opened at 5:32 pm**

Wallace moved; Daniels 2<sup>nd</sup>; Board voted to approve the manifest dated November 1, 2021 for week of October 22, 2021-October 28, 2021 in the amount of: \$ 4,772.52 for payroll/accounts payable.

Board signed MS-1 for 2021. Harrington to upload to NH Department of Revenue Association.

Daniels moved; Wallace 2<sup>nd</sup>; Board approved Building Permit for 17 Lourdes Lane, Map 407 Lot 075 Sub 001. Owner-Prigge.

Daniels approved rental application for the rental of the Veteran's Memorial Hall on December 5, 2021 for a Christmas Party and December 11, 2021 for a Birthday Party.

Letter from the Monadnock Humane Society notifying the Town that the charge for stray animals has increased due to the pandemic. Stray dogs are \$125.00, stray cats are \$15.00, and rabbits or other small pets are at no charge.

Email from Emergency Management Director John Janicki regarding compensation for those who helped him with the Hazard Mitigation Plan.

Board discussed invoice in the amount of \$88,338.87 from All States Construction, Inc. for the paving of Fish Hatchery Road.

Board received breakdown of election hours and works. Board will discuss next Monday 11/8, 2021.

### Appointments

**Town Clerk, Karen O'Brien** met with the Board to discuss the 2022 Budget. The difference between the 2021 Budget to the 2022 budget is due to an increase in the training, maintenance, mileage and a decrease in office equipment.

2021 Approved Budget=\$ 48,930.00

2022 Requested Budget=\$ 47,997.00

**Karen O'Brien** also met with the Board to discuss the 2022 Budget for the Agricultural Commission.

2021 Approved Budget=\$500.00  
2022 Requested Budget=\$500.00

Discussed the creation of the Broadband Committee and if it is a “public body”. Harrington will contact the town attorney.

**Land Use Assistant Kim Mattson** met with the Board to discuss the 2022 Budget. The amount of \$170.00 will be encumbered from the 2021 budget to cover Land Use Manuals, a total of 17 at \$10.00 each.

2021 Approved Budget= \$10,833.00  
2022 Requested Budget=\$10,833.00

Mattson will be contacting NHMA regarding notice of conditions of the cell tower at Map 407 Lot 094, 323 Fitzwilliam Road. Mattson submitted postage receipts for reimbursement from ZBA. Mattson left thumb drive of meeting from Antoinette Cincotta in Land Use slot to return to Antoinette Cincotta.

Meeting adjourned at 7:00 p.m.  
Respectfully Submitted,  
Susan Harrington