



## Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

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WD

April 15, 2024 Meeting

Selectmen present: Willian Daniels, Douglas Bersaw and Andrew Wallace

Administration present: Susan Harrington

Public Present: Lisa Traeger and Fran Heap

Meeting opened at 5:45 pm

Bersaw moved; Daniels 2nd; Board voted to approve the manifest dated April 15, 2024 for the week of April 5, 2024- April 11, 2024 in the amount of: \$ 191,482.75 payroll/accounts payable.

Notice of receipt of Shoreland Permit Application for Map 202 Lot 024 received from the Department of Environmental Services.

Daniels signed Pistol Permit #R 699696. Permit expires 07/25/29.

Wallace moved; Bersaw 2<sup>nd</sup>; Board approved Yield Tax for Map 403 Lot 04.

Harrington showed the Board an Intent to Cut for Map 402 Lot 002. Harrington will contact the NHDRA for clarification on signature of owners and/or trustees.

Board discussed legal documents, Conservation Commission Minutes from 04/11/24 @ Highway Department, assessing maps, and key log.

Harrington and Bersaw worked on a Town Committee use of Veteran's Memorial Hall Event form for events sponsored by town committees.

Bersaw will meet with Harrington and Thompson on Thursday, April 18<sup>th</sup> at 1:00 pm in the Selectmen's Office to work on policies and procedures for the town.

### Appointments

**Cemetery Trustees, Jerry Merrifield, Jerry Mills and Rebecca Lescynski**, met with the Board to review tree cutting estimates for Middletown Cemetery. The Boards choose Bornt Treeworks.

**Lenny Solomon and Richard Drew** of the Richmond Historical Society met with the Board regarding keys to the town buildings and the policy of using the Veteran's Memorial Hall for meetings if the Board is not a town board. Bersaw asked if the RHS has reached out to the Richmond Parks and Recreation or the Richmond Public Library to sponsor the Richmond Historical Society since they are not a town committee. The selectmen advised Mr. Solomon that there will be a form to complete stating who is sponsoring the event. Harrington will reach out to the Parks and Rec Commission for the permission on the slip. Mr. Solomon will come in on the 18<sup>th</sup> to get a key to the Veteran's Memorial Hall.

**Health Officer, Carol Ann Rocheleau**, met with the Board to discuss Map 409 Lot 030. Ms. Rocheleau stated she needs to know if they have a source of potable water and a septic or proof of port o potty rental. The Department of Environmental Services has been in contact with her and is expecting an answer to those questions. The Board will review the property separately and report back on 04/22/24.

Meeting adjourned at 7:42 p.m.  
Respectfully Submitted,  
Susan Harrington