



# Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

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[www.richmond.nh.gov](http://www.richmond.nh.gov)

March 4, 2024 Meeting

Selectmen present: Willian Daniels, Douglas Bersaw and Andrew Wallace

Administration present: Susan Harrington

Public Present: Lisa Traeger

Meeting opened at 5:30 pm

Daniels moved; Bersaw 2nd; Board voted to approve the manifest dated March 4, 2024 for the week of February 23, 2024- February 29, 2024 in the amount of: \$20,294.87 payroll/accounts payable.

Wallace moved; Bersaw 2<sup>nd</sup>; Board approved the following tax abatements due to interest charge error: Map 407 Lot 086 for \$3.38 and Map 407 Lot 091 for \$4.09.

Daniels signed Wetlands and Non-Site Specific Permit 2023-01319 for the Whipple Hill Road over Roaring Brook Map 409 Lots 020 and 028.

Daniels signed Change Order No.1 Approval dated 02/21/24 prepared by Hoyle, Tanner & Associates. The Change Order #1 is a revision of the original contract summarized below.

**Summary of Quantities Changed:**

Item No.	Description	Unit	Quantity (Reduction)/ Increase	New Quantity	Unit Price	Additional Cost This Change Order
203.1	Common Excavation	CY	114	1,254	\$18.00	\$2,052.00
593.411	Geotextile; Perm. Erosion Control, CL 1, Non-Woven	SY	463	933	\$7.00	\$3,241.00
645.71	Monitoring SWPPP and Erosion and Sediments Control	HR	129	189	\$115.00	\$14,835.00
670.045	Construct and Remove Diversion	U	N/A	1	\$182,000.00	(\$3,000.00)

Subtotal \$17,128.00

**Total Change Order Cost**

- The total cost increase to be included in this Change Order is \$17,128.00

Wallace moved; Daniels 2<sup>nd</sup>; Board denied driveway permit for Map 414 Lot 014. The driveway permit has been requested to add an extension to the existing driveway. The extension will cross wetlands therefore it must be denied by the Board of Selectmen. The applicant will need to forward the denied driveway application to the Zoning Board of Adjustment to handle.

Bersaw moved; Daniels 2<sup>nd</sup>; Board approved the renewal of building permit #2023-008 for Map 402 Lot 077 Sub 001.

Board reviewed the new Minutes Procedure Policy. Bersaw moved; Daniels 2<sup>nd</sup>; Board voted to accept the new Minutes Procedure Policy.

Board reviewed the upcoming election schedule, Chapter 11 documents, info from Eagle Creek Properties, Vonage phone info, legal order and 2/23/24 pre-warrant minutes.

### **Appointments**

**Road Agent, Buddy Blood** met with the Board. They discussed the highway department property. Selectmen Wallace met with ZCO, Dick Drew, to walk the property checking boundary lines and the location of any wetlands. Drew stated the highway garage is not close to the boundry lines Drew stated he is not a wetland scientist and recommended asking Jeff Taylor his opinion on the wetlands.

### **Phone-in-Appointment**

Resident, Tom Tague called in to follow up on a message left on the Selectmen's answering machine. Tom stated his bumper was damaged due to the road conditions on Tully Brook Road on Thursday 2/22/24. The Board informed Tague the town is not responsible.

Meeting adjourned at 6:31 p.m.

Respectfully Submitted,  
Susan Harrington

### **\*\*\*\*\* IMPORTANT DATES \*\*\*\*\***

**Tuesday, March 12<sup>th</sup> from 11:00 AM to 7:00 PM Town Election** at the Veteran's Memorial Hall.

**Saturday, March 16<sup>th</sup> @ 9:00 AM Town Meeting** at the Veteran's Memorial Hall.