



## Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

P: (603) 239-4232 F: (603)239-9994

[www.richmond.nh.gov](http://www.richmond.nh.gov)

### November 4, 2019 Meeting

**Selectmen present: Douglas Bersaw and Andrew Wallace**

**Selectmen absent: William Daniels**

**Non-Board members present: Susan Harrington**

**Public present:**

**Meeting opened at 5:30 pm**

Bersaw moved; Wallace 2<sup>nd</sup>; the Board voted to approve the manifest dated November 4, 2019 for payroll/accounts payable in the amount of \$ 11,189.16 for the week of October 25, 2019-October 31, 2019.

Bersaw moved; Wallace 2<sup>nd</sup>; Board approved Building Permit for Map 414 Lot 005.

Wallace moved; Bersaw 2<sup>nd</sup>; Board signed letter requesting Report of Wood and Timber Cut for operation #18-385-08-T.

Wallace moved; Bersaw 2<sup>nd</sup>; Board signed appointment form naming Elton W. Blood Jr., Buddy, as Richmond Road Agent. Term to expire in March 2020.

Letter from Avitar Associates of New England with preliminary 2019 assessment to sales ratio analysis for the Town of Richmond. The preliminary analysis indicates a median assessment to sales ration of 96.81% and a coefficient of dispersion of 18.09. Wallace moved; Bersaw 2<sup>nd</sup> Board signed 2019 Equalization Municipal Assessment Data Certificate.

### Appointments

**Mark Beal and John Holman** met with the Board to discuss salt invoices from 2016 to 2019. Board to follow up.

**Librarian, Wendy O'Brien, Library Trustee, Jerry Mills and Library Trustee, John Lewis** met with the Board to discuss the 2020 Budget.

2019 Approved Budget=\$ 37,486.00

2020 Requested Budget=\$ 38,829.48

Jerry Mills and John Lewis also spoke to the Board regarding the large rocks that were from the 4 Corners Lot that are now near the Quaker Cemetery rock wall. Board was asked to give authorization to John Holman to work on the rocks. Bersaw moved; Wallace 2<sup>nd</sup>; Board approved John Holman to have access and approval to work on the 4 corners property.

**Parks and Recreation Commission, Blair Heise** met with the Board to discuss the 2020 Budget.

2019 Approved Budget= \$ 7,500.00

2020 Requested Budget=\$ 7,500.00

**Agricultural Commission Chairman, Lisa Hedenberg** met with the Board to discuss the 2020 Budget.

2019 Approved Budget= \$ 500.00

2020 Requested Budget=\$ 500.00

**Kim Mattson** met with the Board to request the Board sign a letter granting approval for a kennel on Morgan Road even though the Zoning Ordinances states the road must be paved. Board signed special exception letter. Reference Map 407 Lot 059.

Meeting adjourned at 7:45 pm

Respectfully Submitted,

Susan Harrington