

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**DATE: August 12, 2013 Time: 7:00 PM**

Selectmen's Meeting Minutes

Attending: Sandra Gillis and Carol Jameson

**Appointments:**

**Sandy Hollbrook** met with the Board; reference Timber Tax. She disputes the amount of tax she is being charged per her Report of Cut. The Selectmen discussed the various factor that are considered when calculating Timber Tax.

**Cookie Nelson** met with the Board; reference the condition of Sprague Road. She indicated the road has washout in some sections and is extremely bumpy (washboard). Gillis stated that the Board will address this with the Road Agent.

**Town Clerk**, Annette Tokunaga, addressed the Board. Tokunaga reviewed RSA 41:25 and how the Town Clerk's compensation was determined. Tokunaga stated that in March 2014 she would like to present her budget in a specific way and allow the Town Meeting to make the decision on the method of compensation. She wondered if voters really knew what they were approving. She wants her budget fully disclosed. Gillis stated that the Board is working on cleaning up past procedures, and agrees that full disclosure is necessary. Gillis explained that the Board will be meeting with MRI and possibly reviewing salaries. She indicated that Richmond needs to treat their staff as professionals and having a pay schedule is a part of that.

**Terry O'Rorke, Jean Tandy** met with the Board; reference Quitclaim deed (Sarsfield) which has a mailing address of 137 Tully Brook Road, which does not appear on 911 records. The property is M408 L004 which is located at 180 Winchester Road. Sarsfield's address on the Voter Checklist is 139 Tully Brook Road. They are concerned that information (mailing address) on the deed and property card does not exist. Selectmen will follow up to verify the mailing address listed on the property card.

**Meeting:**

The proposed website was discussed and the pros and cons of having a .gov email address for town employees was reviewed.

The proposed sign for the Nancy J. Mayville Bridge was discussed and a color picture was reviewed.

Lt. Wood to present a timeline for the CD/PD switch. Timeline to be submitted by Aug. 19<sup>th</sup>.

Chief Atkins informed the Board of the proposed “wet down” ceremony of the new fire truck on Saturday, Oct. 5<sup>th</sup>. This will include a Fire Department BBQ.

Gillis moved; Jameson 2<sup>nd</sup>; the BOS voted to approve the manifest dated August 12, 2013, for the check detail for Aug. 6<sup>th</sup> through Aug. 12<sup>th</sup>, in the amount of \$5,651.80.

There being no other business, the Board adjourned at 9:08pm.