

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



August 10, 2015 Meeting

Selectmen present: Carol Jameson, Kathryn McWhirk and Christin Daugherty

Meeting opened at 5:30pm

*****Administrators Report**

Wood updated the Board on:

Damage to the library shed door in MV accident. The estimate for repair is less than the Town's deductible so Wood invoiced the driver directly.

Report form ZCO on investigation into zoning complaint on Tully Brook Road. Wood to draft a letter requesting a meeting with the resident.

Sandra Gillis (RCDA) and Megan Foley (Keene Sentinel) are meeting in the selectmen's office to discuss proposed work on the 4 Corners for an article. Any selectmen welcome to attend/participate.

Wood recently did a webinar on safety committees (joint loss management) and advised the Board that the Safety Summary Form needs to be submitted every 2 years to the Department of Labor. Failing to do could trigger a safety audit.

Ed Atkins has updated Wood on the status of the maintenance occurring at the fire pond located near the Vet's Hall. Currently all work has stopped. Atkins has spoken with NH DES and notified them of the encroachment on wetlands when widening access to allow for larger vehicles. Atkins has been advised of the permitting process and is working to gather all necessary information for the minimum impact permit application.

Wood discussed whether a building permit was necessary for replacement septic/leach field. There are a few residents currently in the process and none have filed for a building permit. Daugherty to discuss the matter with the planning board at their meeting tomorrow.

Wood stated that the Parks and Rec have inquired about opening their revolving fund. This money was the \$60.00 cash reported to the police in February as stolen from the office. Wood wants to know where the Board would like those funds taken from so that the account may be opened.

*****Approve Manifest**

McWhirk moved; Daugherty 2nd; the Board voted to approve the accounts payable/payroll manifest dated Aug. 10, 2015 in the amount of \$132,783.32 for accounts payable/payroll. This includes a payment of \$123,374.83 to MRSD.

*****Selectmen**

Daugherty reviewed the meeting with Powers, Fire Chief Atkins and himself on Saturday, Aug. 8th in reference to the fire pond near the Vets Hall.

Right-to-Know request – reviewed and response letter signed.

Zoning violation follow-up for M202 L047 discussed.

The Board reviewed open zoning enforcement cases.

The Board reviewed proposed capital projects: painting Vets/Town Hall, upgrading parking lots, Town Hall roof, etc.).

Email reference the repurchase of M408 L008 – reviewed.

Resumes received for posted Administrative Assistant job – reviewed.

Internal control risk assessment questionnaire from Vachon Clukay & Co. – reviewed. Jameson, as Chairman, to complete.

Email from Sandra Gill reference an error in the article printed in Saturday's paper titled *Mission to bring back Four Corners Store continues* which had the wrong amount of funds contributed by tax payers - reviewed. Gillis has contacted Foley about the correction.

Raffle Permit application submitted by RPL – approved.

Daugherty reviewed status of silt due to runoff PSNH on Fish Hatchery Road. Road Agent meeting with Laurel L. Boivin, Community Relations & Economic Development, Thursday 8/13 10-1.

Daugherty updated the other members on the status of Fay Martin Road upgrade, as well as maintenance to Sprague Road.

Daugherty stated that he spoke with John Bocalini today and Bocalini said the Town has been offered \$100.00 for the Gulf sign in the 4 Corners area, but the individual will not take the sign down. The Town had been offered \$650.00 before we were ready to dismantle the property.

Public Appointments

John Macdonald met with the Board, reference his anger over the proposed change to the pipeline route. Macdonald stated that these changes, as far as he knows, have not been submitted to any elected officials by Kinder Morgan. He received the map from his neighbor who received it from someone who tried to survey his land on Friday. Macdonald asked what he could do to fight this and Jameson explained the comment period for FERC.

Deborah Douglas met with the Board, reference the Administrative Assistant position.

Kim Mattson/Terri O'Rorke/Sandy Perry (MBC) met with the Board, reference status of "little red house". MCB reviewed the proposed subdivision with the Board.

Kim Mattson/Land Use Assistant met with the Board, reference AECOM request for environmental impact the pipeline will have on Richmond. Mattson requested guidance in answering. Jameson stated that Mattson should note that we are working with SWRPC and they will be assisting in Richmond's response.

Mattson also stated that she found out from the Conservation Commission that they do not intend to cut the Allen lot or new lot behind Vets Hall until Fall of 2016. She continued by adding that the MBC/Parks & Rec/Conservation Comm. will work together in the meantime to create a proposed plan for the Allen lot for a baseball field, recreation/picnic area, walking trails, etc.

Janice Maroni/Clifton Johnson met with the Board, reference the proposed change to the pipeline route, as was addressed by John Macdonald. They commented that business cards were left in their doors without any additional information or advance notice. All that met with the Board live on Scott Mountain Road and will be severely impacted by the proposed change to the pipeline route. Jameson reviewed the comment period with the residents as well as the current activities of the Municipal Coalition and NH Plan.

Bill Coll/Cemetery Trustee met with the Board, reference Quaker Cemetery. Jameson stated that the Town will begin the process outlined in RSA 289:20.

Robert Coy met with the Board, reference letter sent to him outlining zoning violations. Coy stated that he had a variance granted to him in 1971. McWhirk stated that the variance was to run a part-time business. Coy thought that the items on his property constitute "Antique Cars" and that the provisions of RSA 236:111-A allows antique cars on property if certain conditions are meant and any remaining issues could be resolved by improving the screening on his property. In addition he stated he would remove the Toyota blocking his driveway and junk one high top camper that is in plain view. Jameson stated that the Board will look into the antique car exception under RSA 236:111-A and that we will have the ZCO contact Coy for an inspection.

Meeting adjourned at 9:38pm