



**RICHMOND PLANNING BOARD**  
**APPLICATION FOR SUBDIVISION APPROVAL**

File # Map/lot

**INSTRUCTIONS:** Carefully read the Richmond Subdivision Regulations, then complete this application by providing the information requested below. The completed application, along with four (4) additional copies of same and all maps, plans, permits, and fees required by the Richmond Subdivision Regulations, can be returned to the Richmond Town Hall to be formally submitted at a regularly scheduled meeting of the Planning Board for acceptance.

1. Tax map and lot number: \_\_\_\_\_ 2. Zoning district: \_\_\_\_\_
3. Name of Subdivision: \_\_\_\_\_
4. Owner of land being subdivided: \_\_\_\_\_
5. Address of Owner: \_\_\_\_\_ Phone: \_\_\_\_\_
6. Name of Applicant: \_\_\_\_\_
7. Address of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_
8. If applicant is not the owner of record, enclose a notarized statement of authorization allowing applicant to act on the owner's behalf.
9. Name of Surveyor preparing subdivision plan: \_\_\_\_\_ Phone: \_\_\_\_\_
10. Address of Surveyor: \_\_\_\_\_
11. Name and address of any other engineers or consultants: \_\_\_\_\_  
\_\_\_\_\_
12. Location of Land being subdivided: \_\_\_\_\_
13. Number of proposed lots: \_\_\_\_\_ 14. Are any lots less than 5 acres? \_\_\_\_\_
15. Purpose of subdivision: \_\_\_\_\_
16. List name and addresses of all abutters on page 2 of this application and on mailing labels.
17. Does owner have any interest in any adjoining land or in a corporation or partnership having an interest in land adjoining this subdivision? \_\_\_\_\_
18. Is any land within this subdivision classed as a wetland? \_\_\_\_\_
19. Is any waiver of the Richmond Subdivision Regulations needed for this subdivision? \_\_\_\_\_ If yes, attach all waiver request(s).
20. Do all lots conform to the Richmond Zoning Ordinance? YES  NO

I hereby certify that all of the above is complete and accurate; that I have read, and am familiar with, the Richmond Subdivision Regulations, the Richmond Zoning Ordinance, the applicable state statues, and the requirements of the NH Water Supply and Pollution Control Commission; and that I hereby agree to assume all obligations of applicant as set forth in section 408 of the Richmond Subdivision Regulations.

\_\_\_\_\_  
Signature of Applicant  
Rev. 02- Rev. 7.17.96- Rev. May 2013, Rev. Dec 2021

\_\_\_\_\_  
Date signed

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**File # Map/lot**

Names and address of abutters: (If more space is needed, attach additional sheet.)

Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Map/Lot # \_\_\_\_\_ Professional \_\_\_\_\_

\_\_\_\_\_  
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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

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Map/Lot # \_\_\_\_\_ Owner \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

- \_\_\_\_ Record Plat
- \_\_\_\_ 4 copies of plat
- \_\_\_\_ 5 sets of construction plans
- \_\_\_\_ 5 sets of grading plans
- \_\_\_\_ Application Fee Filing fee \$100.00, lot fee \$25.00/lot
- \_\_\_\_ Mailing fees (certified mail with returned receipt)
- \_\_\_\_ NHWS & PCC approval
- \_\_\_\_ Driveway permits
- \_\_\_\_ Soil survey from SCS
- \_\_\_\_ Power of Attorney
- \_\_\_\_ Request for variance/waivers

- File Number (Map/Lot #) \_\_\_\_\_
- Date Received \_\_\_\_\_
- Acknowledged by \_\_\_\_\_
- Date of Public Hearing \_\_\_\_\_
- Extension Granted to \_\_\_\_\_
- Selectman Report \_\_\_\_\_
- Road Agent Report \_\_\_\_\_
- NHWS & PCC approval \_\_\_\_\_
- Conservation Commission Report \_\_\_\_\_
- Bond \$ \_\_\_\_\_ Date Rec'd \_\_\_\_\_
- Date approved \_\_\_\_\_ Disapproved \_\_\_\_\_

\_\_\_\_\_  
 Signature of Applicant  
 Rev. 02- Rev. 7.17.96- Rev. May 2013, Rev. Dec 2021

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 Date signed

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21. Names and address of abutters: (If more space is needed, attach additional sheet.)

Map/Lot #    Owner  
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\_\_\_\_\_

Map/Lot #    Owner  
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Map/Lot #    Owner  
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Signature of Applicant  
Rev. 02- Rev. 7.17.96- Rev. May 2013, Rev. Dec 2021

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Date signed